

# **BRAMHOPE & CARLTON PARISH COUNCIL**

## **MEETING OF THE VILLAGE MAINTENANCE COMMITTEE**

**Tuesday 3<sup>rd</sup> April 2018, 6.00pm at the Bramhope Village Hall**

**Present:**

Cllr Simon Cooper (Chair)  
Cllr Diane Fox  
Cllr David Bryant  
Cllr Hilary Harris  
Cllr Alan Anslow  
Nicola Woodward, Clerk  
Brian Taylor – Village Caretaker

**1) To receive apologies:**

Apologies were received from Cllr Martin Fogel

**2) To disclose or draw attention to any disclosable pecuniary interest**

No interests were declared.

**3) To receive information on the ongoing issues and decide further action where necessary**

**3.1 To receive an update on the replacement of Bramhope signs**

The Highways Consultation has now been completed and there are no objections to the proposed new signs. Highways have requested that the Clerk complete the relevant application forms and submit a plan showing the location of the sign and sign design in order to obtain a license.

The Clerk shared mock up pictures of the signs and has requested that the lettering be moved to be more central on the stone.

**3.2 To receive an update on drainage at the Cemetery and decide further action where necessary**

The planned meeting with the drainage company did not take place due to sickness. The meeting will be re-arranged.

**3.3 To receive an estimate for tree husbandry at the Cemetery and agree a contractor**

Two quotes to reduce the height and depth of the Laurels at the Cemetery were discussed and a contractor agreed to undertake the work.

**3.4. To receive an update on the electrical testing at the Puritan Chapel and decide further action where necessary**

The electrical report on the Puritan Chapel highlighted two issues that require immediate attention. A quote was discussed. It was AGREED that the quote should be accepted and the works should be carried out as soon as possible.

**3.5 To receive an update regarding drainpipes at the Puritan Chapel and decide further action where necessary**

The downpipe at the Puritan Chapel next to the door has a split in two places and requires replacement. It was

AGREED that the Clerk will source a suitable company to manufacture a replacement and seek guidance from LCC Planning regarding permissions required.

### **3.6 To receive an estimate for a structural survey of the Puritan Chapel and decide further action**

A quote has been received from the company that were engaged to undertake a survey in 2011. It was AGREED that the quote should be accepted.

### **3.7 To receive an update on the proposal to purchase additional land for the cemetery.**

The Clerk has written to the landowner regarding the possibility of purchasing additional land for the cemetery but has not received a response to date.

## **4) Work completed since 6<sup>th</sup> March 2018**

Checking and clearing some of the guttering at the Puritan Chapel – further work is required.

Removal of vandalised hanging basket brackets at the Pavilion

Spraying of weeds on various footpaths, the Knoll

Cutting back brambles in various places.

## **5) To receive BiB Report**

Bramhope in Bloom held an inaugural coffee morning which went very well and raised funds for Bramhope in Bloom, Marie Curie and also three new volunteers interested in joining the group. Two additional people also offered to help with the wild flower verge on Breary Lane.

Thanks to the Hall Manager for assisting with setting up for the event whilst on holiday and the Clerk for displaying notices.

Some barrels require refurbishment which Bramhope in Bloom will organise with a local contractor.

## **6) To receive Parish Council properties exception reports**

### **6.1 Puritan Chapel**

- (i) The guttering at the Chapel requires cleaning and a small repair. The Chair indicated that he had some scaffolding and a suitable product that can be used for both jobs.

### **6.2 Cemetery**

- (i) The Cemetery Office will require a coat of oil when the weather improves

### **6.3 Ginnels/Footpaths**

- (i) Cllr Harris has been approached by two residents regarding the footpath between Old Lane and Hilton Grange which has become very muddy. This will be reported to LCC to see if anything can be done to improve it.

### **6.4 Jubilee Copse**

- (i) A discussion took place regarding the recent proposal to extend the surfacing of the public right of way across Jubilee Copse. The Clerk has received a rough quote and will contact LCC PROW to discuss next steps and the possible use of S106 monies to fund the surfacing.

## **7) To receive Recreation Properties report**

### **7.1 The Knoll**

One of the swings at The Knoll requires some attention as the chains have been pushed to one end. The Chair will see if he can move them back.

## **7.2 The Recreation Ground**

**(i) To discuss the contract for disposal of waste at the recreation ground and decide further action where necessary**

The contract for waste disposal was reviewed. It was AGREED that the current contractor would continue to be the preferred supplier as they provided a good standard of service compared with other contractors.

**(ii) To discuss issues raised by the cricket club with regards support from the Parish Council, the cutting of the outfield,, suggestions regarding permanent hard standing practice nets and development of a youth team.**

The cutting of the outfield was discussed and the decision made to maintain the current method of cutting the outfield, as the use of a different mower would incur additional cost.

The cricket team will be asked to formally submit any proposals they have regarding development of the team and recreation ground.

### **8) Identify new jobs and agree budget/Any other business.**

There were no other new jobs identified in addition to the ones already raised previously in the meeting.

### **9) Date of Next Meeting**

Tuesday 1<sup>st</sup> May at 6:00pm.

The meeting closed at 6.45pm

Minutes taken by Nicola Woodward, Clerk to Bramhope & Carlton Parish Council

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