

# BRAMHOPE & CARLTON PARISH COUNCIL

## MEETING OF THE VILLAGE MAINTENANCE COMMITTEE

Wednesday 5<sup>th</sup> September 2018, 6.00pm at the Bramhope Village Hall

### Present:

Cllr Hilary Harris (Chair)  
Cllr Alan Anslow  
Cllr Diane Fox  
Cllr David Bryant  
Cllr Martin Fogel  
Nicola Woodward, Clerk

### 1) To receive apologies:

Apologies were received from Cllr Simon Cooper and Brian Taylor .

### 2) To disclose or draw attention to any disclosable pecuniary interest

No interests were declared.

### 3) To receive information on the ongoing issues and decide further action where necessary

#### 3.1 To receive an update regarding the proposed extension to the footpath at Jubilee Copse

The S106 application has been submitted to Leeds City Council via Cllr Flynn. A request has been sent to the Public Rights of Way team to contact the landowner to inform them of the forthcoming works. The contractors have been informed with the outcomes. As soon as the S106 application has been processed the works can commence.

### 4) Work completed since 1<sup>st</sup> August 2018

Cut back branches over Creskeld Lane bus shelter and overhanging Leeds Road

Strimmed paths by Knoll and Parklands Walk, and cut back shrubs

Strimmed along Leeds Road and by the bridge at Jubilee Copse

Strimmed around dog bins and goal posts at Recreation ground

Repaired surfacing at the playground and near bottom shelter

Sprayed weeds at the playground

Cut back over-hanging hedges at both ginnels

Cut back over-hanging branches at bottom of Church Hill

Painted outside of the Pavilion and cleaned out and repaired guttering, where required

Repair stone built dog bin at the Recreation Ground

### 5) To receive BiB Report

The areas planted with poppy seeds were unsuccessful. None flowered except for the bed created on the bend towards the Dynley Arms, which were subsequently cut down by LCC grass cutters. This lack of success was probably due to the weather conditions. The red, blue and white seeds sown on Breary Lane also didn't grow. The flowers that are growing are from last years seeds.

A scarifier has been donated to BiB. A request has been received for it to be used by the Parish Councils grass cutters to remove moss on the small lawn at the chapel. Following the scarifying BiB would sow seed suitable for shady areas. A discussion took place and it was AGREED that no action should be taken as the area is not unsightly and remains green.

A Silver award Duke of Edinburgh candidate from Bramhope will be starting with Bramhope in Bloom for 6 months commencing in September.

## **6) To receive Parish Council properties exception reports**

### **6.1 Puritan Chapel & Wellsite**

- (i) To receive information regarding a diseased Beech tree and decide further action  
Three quotes were presented for discussion and a contractor appointed to remove the diseased tree.

The Clerk is liaising with Leeds City Council regarding the bus stop and any traffic management measures required during the works.

### **6.2 Car Park**

- (i) A meeting is still required with LCC Highways representatives to discuss the issues with the ground levels at the entrance of the car park. Cllr Cooper to arrange.

### **6.3 Red telephone boxes**

- (i) To discuss a request for funding for a mini-library for the phone box on Breary lane and decide further action.

A discussion took place regarding the request for funding and the cost of the works to date in renovating the phone box. It was AGREED that the Parish Council would be willing to provide some financial support for the works involved in creating a mini-library for the phone box subject to the community volunteers providing a full proposal of the works to be undertaken including an official quote for any costs to be incurred. The proposals and costs will then be considered by the Parish Council prior to any works taking place.

## **7) To receive Recreation Properties report**

### **7.1 The Knoll**

- (i) To receive information regarding the annual Rospa inspection fee and agree type of inspection  
A discussion took place and it was AGREED that the additional fee to meet the inspector should be paid in order for the Clerk to discuss ideas regarding the replacement slide and the existing steps.

### **7.2 The Recreation Ground**

- (i) To discuss the refurbishment of the Pavilion including the exterior decoration of the gable ends of the Pavilion

A discussion took place regarding the exterior decoration of the gable ends of the Pavilion. It was AGREED that quotes should be sought for the decoration as it is too high for the Village Caretaker to complete.

The facilities within the Pavilion were discussed. Cllrs Fogel, Anslow and Bryant indicated that they would be willing to form a working party to assist with organising improvements at the Pavilion. They agreed to visit the Pavilion and look at the areas of work required.

A discussion took place regarding the use of S106 monies and whether the Pavilion refurbishment would be an appropriate use for these funds.

## **8) Identify new jobs and agree budget/Any other business.**

There were no new jobs identified.

## **10) Date of Next Meeting**

Wednesday 3<sup>rd</sup> October 2018 at 6:00pm.

The meeting closed at 6.50pm

Minutes taken by Nicola Woodward, Clerk to Bramhope & Carlton Parish Council

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