

# BRAMHOPE & CARLTON PARISH COUNCIL

## MEETING OF THE VILLAGE MAINTENANCE COMMITTEE

Tuesday 9<sup>th</sup> April 2019, 6.00pm at the Bramhope Village Hall

### Present:

Cllr Simon Cooper (Chair)  
Cllr Martin Fogel  
Cllr Hilary Harris  
Cllr Diane Fox  
Cllr David Bryant  
Nicola Woodward, Clerk

The meeting commenced at 6.10pm due to late arrival.

### 1. To receive apologies

Apologies received from Cllrs Anslow, Robinson and Hoff, Brian Taylor

### 2. To disclose or draw attention to any disclosable pecuniary interests

There were no declarations of interest

### 3. To receive information on the ongoing issues and decide further action where necessary

#### 3.1 To receive an update on the planting of the centre circle at the Cemetery

The cemetery circle has now been planted. Three people have already expressed an interest in having a plaques. The Clerk will send a letter of thanks to Bramhope in Bloom for their assistance with the design and planting of the circle.

#### 3.2 To receive an update on the tree survey reports for Parish Council properties.

The tree survey reports for all Parish Council properties have been booked in for 24<sup>th</sup> April 2019.

#### 3.3 To discuss the re-siting of the Carlton noticeboard and decide further action.

The phone box doesn't have sufficient space to hold a noticeboard. The Clerk suggested the area at the top of the steps, adjacent to the layby at the Water Hole. This area was agreed to be a suitable location, subject to the Clerk obtaining permission from LCC Highways officers.

#### 3.4 To receive information and discuss the purchase of 4 benches for the cemetery and decide further action.

A number of options were presented for discussion. VMC recommends to Full Parish Council that the recycled plastic bench, 1500mm in brown, from Realise Futures should be purchased for the cemetery. The bench represents best value in terms of cost and longevity over wooden alternatives. This will be an agenda item for discussion at the next Full Parish Council.

#### 3.5 To receive further information regarding a request to hold an Outdoor Cinema event at the Recreation Ground and decide further action.

The organisers of the potential Outdoor Cinema event did not attend the meeting, however they have indicated that they would look at a Friday or Sunday in September if the ground was not available on a Saturday. The event would be a ticketed event so sales would not be dependant on the weather. Further information is still required prior to any decision being taken.

#### 3.6 To receive an update on the purchase of tools for the new Village Caretaker.

The Clerk has purchased a set of gardening tools for the Village Caretaker. A toolbox is still required.

#### 3.7 To receive an update on the purchase of new noticeboards for the Cemetery

Two new noticeboards have been purchased for the Cemetery. An additional noticeboard has been purchase for the second gateway.

#### 3.8 To receive an update on the purchase of a wall plaque for the Cemetery Garden of Remembrance

The Clerk has obtained a quote for the wall plaque and shared the proof for the plaque with the meeting. It was AGREED that the wall plaque should be ordered.

#### **4. To receive a report on work completed since 12<sup>th</sup> March 2019**

Repaired surfacing at the Knoll playground  
Painted notice boards  
Cut back brambles on path to Hilton Grange and commenced strimming same.

#### **5. To receive a report from BiB**

A request has been made to the Clerk to confirm as to whether the current roadworks near the roundabout will encroach onto it as this may affect the placement of bikes for Tour. The Clerk has confirmed with LCC officers that the roundabout will not be affected.

The cemetery bed is being watered by the Duke of Edinburgh candidates on a Saturday as required.

Bramhope in Bloom have offered to plant summer bedding in clumps around the edge. This offer was accepted with thanks from VMC.

A request to change the tap at the Cemetery is still outstanding. The Clerk has made a request to Yorkshire Water for them to come and show her where the stopcock is as it's location is not apparent.

Yorkshire In Bloom have granted BiB £100 towards our costs for the Tour de Yorkshire. This should cover the cost of plants for the baskets. Six of the bikes and all of the baskets have been spray painted for free but additional paint will need purchasing to spray the remaining ones. BiB will fund this.

Bramhope in Bloom have agreed to fund plants for the Carlton Planters. The Clerk has contacted the Carlton resident who will undertake the planting and will liaise with Janet to ensure that plants are available.

The Annual Coffee Morning raised over £700. VMC expressed their thanks to BiB for their efforts around the village. The funds raised show how much the work of BiB is appreciated by the residents of the village.

The location of a bug hotel at Jubilee Copse has been identified, a triangular shaped area of land adjacent to the bridge over the gully on the Wynmore Avenue/Poplars stretch of the Copse. It was AGREED by ALL that this would be a suitable location. In addition wild flowers can be planted in the same area. The grass cutters can be advised not to cut the grass in that area. Also looking at wild flower planting on the banking area. This was also agreed.

#### **6. Matters arising**

##### **6.1 To receive information regarding re-pointing at the Puritan Chapel and decide further action**

A quote from a restoration company, specialising in restoration of listed buildings, has been received. The quote includes a quote for patching up specific areas that require attention in the short term. Also included is a quote to re-point each elevation in full, taking out the old mortar, some of which is the wrong type, and replacing with the correct lime mortar.

A discussion took place and it was AGREED by ALL that the incorrect mortar should be replaced on all elevations of the Chapel. As the Chapel is a rare, in type, Grade 1 listed building every effort should be made to ensure it is preserved for future generations.

The Clerk will seek additional quotes for re-pointing the entire chapel and also explore securing Heritage Lottery funding/LCC funding to assist with the works. The Clerk will also contact the Conservation Officer at LCC to seek recommendations for the re-pointing works.

##### **6.2 To receive information regarding the replacement slide for The Knoll and decide further action**

A further quote has been received for the replacement slide. It was AGREED by ALL that a stainless steel slide would represent the best solution. Although considerably more expensive than the alternative GRP slide it will have greater longevity and much less likely to be damaged through vandalism.

The Clerk will continue to seek a cost for replacing the steps and also start the process of trying to secure external funding for the replacement slide and steps from organisations such as Big Lottery Funding.

##### **6.3 To receive information regarding a music light for the Puritan Chapel piano and decide further action**

A rechargeable clip-on light was suggested as a suitable solution for the chapel piano. This was AGREED by ALL.

**7. To receive Parish Council Properties exception reports.**

- a. *Puritan Chapel & Wellsite*
- b. *Memorial garden*
- c. *Bus shelters*
- d. *Notice-boards*
- e. *Carlton Water Hole & Carlton*
- f. *Car park*
- g. *Jubilee Copse*
- h. *Cemetery*
- i. *Red telephone boxes/bins*

(i) Cllr Fogel suggested that a sign should be purchased for the Bramhope Book Exchange phone box. The Clerk will look at the options and bring a costing to the next meeting of VMC.

j. *Ginnels/Footpaths*

(i) LCC Highways will supply a design for the re-siting of the barriers at The Birches/Southfields ginnel in the near future.

**8. To receive Recreation Properties report**

k. *The Knoll*

i. *The Recreation Ground*

- (i) To receive an update on the refurbishment of the Pavilion and decide next steps  
The Clerk informed the meeting that Cllr Anslow has met with a contractor and is awaiting a quote

Cllr Cooper raised the garage door as an issue. The door is now completely broken and has to be removed to be open. The Cricket Club are replacing the door. Cllr Fogel will ask for a timescale for it's replacement.

**9. To identify any new jobs and agree budget**

No new jobs were identified.

**10. Any other business**

- (i) Cllr Harris suggested that a plaque should be installed in the cemetery bed to give recognition that the bed had been planted by Bramhope in Bloom with support from the Parish Council.  
It was also suggested that plaques could be purchased for other areas of Parish Council land maintained by Bramhope in Bloom.  
The Clerk will look at possible signs and bring details to the next meeting of VMC for discussion.
- (ii) Cllr Fogel asked whether or not it would be appropriate for the Parish Council to write to residents in gated communities regarding delivery of the newsletter, as most of the gated communities are inaccessible to the deliverers, therefore they don't receive a copy of the newsletter. The matter will be raised under communications at the next Full Parish Council Meeting.

**11. To arrange the date of next meeting**

The date of the next meeting will be Wednesday 8<sup>th</sup> May at 6.30pm

The meeting closed at 7.15pm  
Minutes by Nicola Woodward  
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