

# BRAMHOPE & CARLTON PARISH COUNCIL

## MEETING OF THE VILLAGE MAINTENANCE COMMITTEE

Tuesday 15<sup>th</sup> October 2019, 6.30pm at the Bramhope Village Hall

### Present:

Cllr Simon Cooper (Chair)  
Cllr Hilary Harris  
Cllr Diane Fox  
Cllr Alan Anslow

Nicola Woodward – Clerk

### 1. To receive apologies

Apologies received from Cllr David Bryant & Cllr Lesley Hoff

### 2. To disclose or draw attention to any disclosable pecuniary interests

There were no declarations of interest

### 3. To receive information on the ongoing issues and decide further action where necessary

#### 3.1 To receive an update regarding re-pointing at the Puritan Chapel and decide further action where necessary.

The Clerk has submitted a grant application to LCC ONW Wellbeing Fund to support the cost of re-pointing the Puritan Chapel. The outcome is likely to be received in November. Awaiting confirmation from the LCC Restoration Officer that she is happy with the appointed contractor and a test patch will be arranged so that once funding is in place the works can be scheduled in.

#### 3.2 To receive an update on the replacement slide and steps at The Knoll

A funding application from Bramhope Youth Development Trust has been turned down as the proposed new slide does not cover the age group that they provide funding for.

The Clerk has received a copy of a design for the steps and is waiting for a drawing of the slide in order to submit a planning application for the slide and steps.

A discussion took place whether the planning application should be for both Phase 1 and Phase 2 of the proposal. It was AGREED that a planning application for both Phase 1 and Phase 2 should be submitted.

The Clerk has completed an application for S106 funding of £15,000 towards the slide and submitted it to Leeds City Council.

#### 3.3 To receive information regarding security measures for the Puritan Chapel.

There was no further update.

#### 3.4 To receive information regarding the replacement infant swing, swing hangers and chains.

The chains and hangers have been replaced. The new swing could not be installed as there were some parts missing. The parts have been ordered and will be installed as soon as possible.

#### 3.5 To receive information regarding gates for the Puritan Chapel and decide further action

The Clerk has sought advice from the LCC Conservation office. Both Listed Building Consent and Planning Consent will be required, however the Conservation Officer indicated that an application for gates would not be looked on unfavourably.

Additional quotes will be sought based on the design already quoted for and the appropriate planning applications including Listed Building Consent will be submitted. Cllr Fox offered to look for two more suppliers. The Clerk thanked Cllr Fox for her assistance.

### **3.6 To discuss the Woodland Trust Free Trees and determine areas for planting.**

A discussion took place regarding the free trees that are due for delivery by 22<sup>nd</sup> November. Cllr Bryant had previously indicated that the school would be interested in planting some of the trees at the school. The Clerk will ask Cllr Bryant to ascertain how many trees the school would like to plant.

It was agreed that the areas for planting the remainder of the trees would be Jubilee Copse, subject to consultation with LCC and possible works on Jubilee Copse, the Cemetery, the Recreation Ground and the Puritan Chapel.

A date for planting will need to be agreed once delivery of the trees is accepted.

### **3.7 To receive information regarding the showers at the Pavilion and decide further action.**

The Clerk has found a third company to quote for the works on the showers and will meet them next week. The Clerk asked Cllr Anslow if he could attend the meeting. It was agreed that the priority is replace the pump, plumbing and showers.

A discussion took place regarding the heating at the Pavilion and other general maintenance that would be required. It was agreed that an upgrade to the heating with proper timed thermostatic control would be desirable. Cllr Cooper suggested that modern electric panel heaters would be a suitable replacement.

### **3.8 To receive information regarding a request to cut back Laurels and trees at The Knoll.**

A quote has been obtained to cut back the Laurels to a manageable height. It has been suggested by the contractors that the best time to do this would be in February prior to birds nesting. Contractors also suggested taking out the laurels nearest to the boundary fence.

It was agreed that the laurels should be cut back to reasonable height, so that the laurel can be managed more easily in the future, and the cost shared. A quote will be obtained for cutting back and also cutting back and taking out the two clumps closest to the boundary fence.

## **4. To receive a report on additional work completed since 3<sup>rd</sup> September 2019**

Weeding of path at Puritan Chapel

Repair of the noticeboard at Tredgold Avenue

Weeding paths at the Playground

Weeding paths at the Cemetery

Removal of dead tree from village car park

Oiling of cemetery shed

## **5. To receive a report from BiB:**

Bramhope in Bloom were pleased to receive Gold again in the In Bloom awards. A comment made by the judges, both last year and this, was that in some areas they had noticed significant amounts of weeds. Bramhope in Bloom asked if there was any assistance that could be given to weed additional areas.

The Clerk indicated that previously LCC had used weed killer in certain areas of the village, but this no longer seemed to happen. Due to time limitations for the Village Caretaker there was not sufficient time to weed additional public areas of the village.

Spring bedding is being delivered on 14 October.

Some of BiB's volunteers are helping at the much needed overhaul of the school garden. The 4 DoE volunteers currently volunteering with BiB are also involved.

Concerns have been raised regarding the state of the plot of land adjacent to the Opticians. BiB suggested asking charities in the village and possibly Miller Homes to jointly purchase the land so that it can be restored to another

green space to enhance Bramhope. The understanding of VMC is that the land had been sold to a third party. The Parish Council had previously offered to open dialogue with landowner, but it had not received a response.

## **6. Matters arising**

### **6.1 To receive an estimate for the Christmas Tree at The Cross and decide further action.**

A discussion took place regarding the estimate. It was agreed that the same supplier would be used for the Christmas tree for 2019 as had been used for 2019.

### **6.2 To receive a report from the Playground Working Group and decide further action**

The playground working group have held two meetings. The memorial bench in good condition but could do with another post to secure. The picnic bench should be moved to the side of the play area and secured. Most of RoSPA report action have been completed or are in progress.

The Playground Working Group suggested that once the CIL monies are received in 2020 that it can be used to refurbish the playground.

The wooden bin should be removed and replaced with a suitable covered bin.

There are always many plastic bottles in the bins at the playground. The Clerk will ask LCC if a dual purpose bin could be put at the bottom of the Knoll to replace the existing LCC bin. If agreed, then signage could be used in the play area to direct people to the re recycling bin. It was not thought to be practical to have a recycling bin in the play area as LCC would not collect waste from that area.

The Playground Working Group have devised and agreed terms of reference for the group. These will be added to the review of standing orders currently being undertaken by the Finance Working Group.

### **6.3 To receive information regarding works to trees at the Cemetery, Jubilee Copse, Puritan Chapel, Recreation Ground and The Knoll and decide further action.**

A discussion took place regarding the quotes that have been received. The supplier that represented best value for money was selected. The works at the Cemetery to fell 3 diseased trees will be completed as soon as possible. The outcome of planning applications will need to be received prior to the works on the remaining sites.

### **6.4 To receive information regarding the repointing of milestones previously in Pool Parish and decide further action.**

A discussion took place. It was agreed that no further action would be taken at this time.

### **6.5 To receive information regarding a request to use the recreation ground by a Junior Football team and decide further action.**

A discussion took place. It was agreed in principal that a Junior team could use the facilities at the Recreation Ground for practice and for matches, subject to the proposed days and times that the pitch will be used and whether it clashes with existing agreements in place with the football team and cricket team.

The team will also need to have the appropriate insurance and safeguarding policy in place.

When additional information has been received it will be discussed again and an agreement made.

It was agreed that reduced fees would be considered for a junior team.

### **6.6 To receive information regarding the contract for the fire extinguishers at the Puritan Chapel and The Pavilion.**

The existing contracts for the fire extinguishers have been cancelled. A new contract has been drawn up which includes both properties at a lower rate than the previous separate contracts. There are three fire extinguishers in each of the properties.

**6.7 To receive a quote for the replacement bin for The Knoll and decide further action.**

The quote was discussed. It was agreed that two bins should be purchased for The Knoll to replace the existing bins.

**7 To receive Parish Council Properties exception reports.**

There were no exceptions reported.

**8 Any other business not on the agenda**

**9 To arrange the date of next meeting**

The date of the next meeting will be Tuesday 12<sup>th</sup> November 2019 at 6.30pm

The meeting closed at 7.43 pm

Minutes by Nicola Woodward

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