

# BRAMHOPE & CARLTON PARISH COUNCIL

## MEETING OF THE VILLAGE MAINTENANCE COMMITTEE

Tuesday 14<sup>th</sup> April 2020, 6.00pm via video conferencing

**Present:**

Cllr Simon Cooper (Chair)  
Cllr Hilary Harris  
Cllr Diane Fox  
Cllr Alan Anslow  
Cllr David Bryant

Nicola Woodward – Clerk

**1. To receive apologies**

Apologies received from Lesley Hoff

**2. To disclose or draw attention to any disclosable pecuniary interests**

There were no declarations of interest

**3. To receive information on the ongoing issues and decide further action where necessary**

**3.1 To receive an update on the replacement slide and steps at The Knoll**

A discussion took place regarding the correspondence received from LCC in regards to the Planning Application for the new slide and steps. Issues raised included proximity to trees, root protection areas and neighbouring properties. Also discussed were comments from the play equipment supplier and tree surgeon.

The Clerk has requested that the S106 funding be held by LCC until a project start date is determined.

It was AGREED that a site visit with LCC Officers should be arranged when it is possible to do so.

**3.2 To receive information regarding gates for the Puritan Chapel and decide further action.**

The additional information requested by LCC for the planning application and Listed Building Consent application has now been submitted. Due to ongoing situation the outcome of the application has been set at 4<sup>th</sup> June 2020.

The Clerk expressed her thanks to Cllrs Fox and Haswell for their help with the additional information..

**3.3 To receive an update on the Puritan Chapel pointing.**

The re-pointing works were completed on Friday 10<sup>th</sup> April. An extension on the report required for the ONW grant to assist with the costs of the works has been extended to 1<sup>st</sup> June. The Clerk will complete the report as soon as possible.

**3.4 To receive an update on parking restrictions for the village car park and decide further action.**

Advice has been sought from LCC regarding possible solutions to deter overnight parking in the village. Several options were given.

It was AGREED that due to the current circumstances any action on this matter will be dealt with in the future.

**3.5 To receive an update regarding measures to prevent parking on the pavement adjacent to the Tredgold noticeboard**

A holding response has been received from LCC, but no further action can take place under the current

circumstances. The Clerk will ensure this is followed up when circumstances change.

### **3.6 To receive an update on the waste management contract and decide further action**

The Clerk is still awaiting a response from the current provider regarding a contract end date. No quotes from alternative suppliers have been obtained to date.

### **3.7 To receive an update on works to the culverts on Jubilee Copse**

Cllr Harris forwarded a request to LCC to commence works to improve the culvert on Jubilee Copse at the rear of The Rowans. No update on progress has been received due to the current circumstances. The Clerk will monitor progress.

### **3.8 To receive an update on a request sent to LCC regarding possible safety measures required on the gateway between The Knoll and Breary Lane**

The Clerk has sent a request to LCC Highways but has not received a response. No further action required until the solution for a new slide and steps has been agreed.

## **4. To receive a report on additional work completed since 10<sup>th</sup> March 2020**

Additional work completed since 10<sup>th</sup> March includes edging the path on Jubilee Copse between The Birches and The Poplars, weeding paths at the cemetery, repairs to noticeboards at The Cross and Creskeld Lane, signage on litter bins, re-sealing bin on the Parade, removing fly tipping from village car park..

## **5. To receive a report from BiB:**

Members are doing their best to keep planters etc watered etc and are still very enthusiastic about In Bloom. There are no mass litter picks organised but some group members litter pick on their daily walk and take it home with them..

## **6. Matters arising**

### **6.1 To discuss football team fees for the 2020/21 season and decide further action**

Due to the current situation both football teams are unable to play for the rest of the season. Both have paid in advance but have not been able to use the facilities for approximately half the season due to Coronavirus.

It was AGREED that a credit should be issued against next seasons fees for both teams.

### **6.2 To receive information regarding Bramhope in Bloom Insurance .**

The Clerk has received notification from the current insurer that the insurance that the renewal date had been pushed back 3 months until August giving 3 months free insurance. This is being done to support charities whose income from donations will fall due to the current situation.

### **6.3 To receive pricing information for replacement trees for Jubilee Copse and decide further action.**

Prices for replacement trees have been obtained from two suppliers to date.

It was AGREED that the Arium provided the best value. The Clerk will determine when an order would need to be placed for a delivery in Autumn, subject to works affecting Jubilee Copse being completed by then.

## **7 To receive Parish Council Properties exception reports.**

### **7.1 Car Park**

Some items of household waste have been left in the recycling area of the car park. The Village Caretaker has dealt with it. The Clerk will monitor the situation and if it becomes a regular issue whilst the recycling centres are closed some action may need to be taken to prevent access to the car park.

## **7.2 Recreation Ground and Pavilion**

A discussion took place regarding whether or not the hot water system at the Pavilion should be drained. It was agreed that it should remain on and be run regularly as the Village Caretaker required somewhere to wash hands etc throughout this period as no-where else was available.

## **8 Any other urgent business not on the agenda**

8.1 the clerk has received a request from a resident asking if it is possible to plant a tree in Bramhope in memory of a relative, also a Bramhope resident and a memorial bench somewhere in the village. Jubilee Copse had been suggested as a possible location.

A discussion took place and it was AGREED that in order to respond to this request and future requests it would be beneficial for the Parish Council to have a policy for private memorials such as trees and benches outside of the cemetery and that this matter should be referred to the Cemetery Working Group for discussion and development of a policy to share with FPC. Cllr Cooper indicated he would be happy to contribute to the CWG discussions.

8.2 Cllr Harris has been approached by a resident asking if a bench can be placed on The Cross. The Clerk indicated this would not be possible as LCC Highways would not allow this due to the area being a traffic refuge and have previously refused siting of planters on the area for the same reason.

### **To arrange the date of next meeting**

The date of the next meeting will be Tuesday 12th May at 6.00pm

The meeting closed at 6.36pm  
Minutes by Nicola Woodward  
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