

BRAMHOPE & CARLTON PARISH COUNCIL
MEETING OF THE VILLAGE MAINTENANCE COMMITTEE
Tuesday 12th January 2021, 6.00pm via video conferencing

Present:

Cllr Alan Anslow (Chair)
Cllr Hilary Harris
Cllr Diane Fox
Cllr David Bryant
Cllr Campbell Cowan
Cllr Maria Gill

Comments and questions from residents may be taken before the meeting commences relating to matters on the agenda.

1. To receive apologies
There were no apologies received.
2. To disclose or draw attention to any disclosable pecuniary interests
There were no declarations of interest.
3. To receive information on the ongoing issues and decide further action where necessary
 - 3.1 To receive an update on the Cemetery project for 2020/21 and decide further action
Quotes have been received as follows for various elements of the cemetery project
 - i) Five quotes received for the rebuilding of a section of the cemetery wall.
 - ii) 2 quotes received for the tarmacking of the layby
 - iii) 3 quotes for the gravelling of the paths

A discussion took place regarding each of the quotes. Contractor 1 was the preferred contractor for each of the three elements of the project. It was agreed that the Clerk should ask contractor 1 if there is a possibility of a reduction in price for completing the three jobs together.

The quotes will be taken to Full Parish Council with recommendations for agreement.

- 3.2 To receive an update on the water supply at the Pavilion and the potential leak
This matter is ongoing. The Clerk will report back to the next meeting.
- 3.3 To receive an update on the new slide and steps project
There has been no progress made on the project since the last meeting.
- 3.4 To receive an update on the Pavilion refurbishment project and decide further action
Cllr Anslow has discussed the project on an informal basis with a local retired architect. Cllr Anslow will arrange a meeting of the projects working party to consider next steps.
- 3.5 To receive an update on the pruning of a sycamore on Footpath No 6 and decide further action
A quote has been received for the works to prune and shape the tree and remove dead wood. Cost £480.00. It was agreed that the works would take place subject to agreement from the neighbouring property to share the cost.
- 3.6 To receive an update on the book exchange
The Clerk has informed the organiser of the book exchange that it should remain closed. When the closure is

- 3.7 To receive an update on the planning application for the new noticeboard at The Knoll
Planning permission for the noticeboard has been granted. The noticeboard will be on order by the end of the month. The installation of the noticeboard will need to be organised with a local contractor once it has been received. The bushes to the rear of the noticeboard will need to be cut back in order to remove the old one and create new holes for the new one. Some new planting may be required once the noticeboard has been installed.
4. To receive a report on work completed since 8th December 2020
Taken down Christmas tree/lights, removed an abandoned Christmas tree from Jubilee Copse, general tidy of ginnels, litter picking, spreading grit at The Parade, repairs to footpath no 6.
5. To receive a report from BiB
There was no report.
6. To receive an estimate for the coppicing of a willow on Jubilee Copse, recommended in the tree inspection report
A quote has been received. The cost will be £80 and will be undertaken by Chevin Landscapes. The Clerk has submitted a planning application for the coppicing works. The works will be completed once the permission has been received.
7. To receive a tree inspection report for footpath No 6 and decide further action
The tree report for footpath No 6 indicated two dead larch trees that require removal and ivy growing in a number of trees which needs severing to assist with future inspections.
8. To receive a quote for tree works on footpath No 6 and decide further action
A quote has been received for the urgent tree work to remove two dead larch trees and sever ivy from a number of trees. The quote from Treeworld for £3395 + VAT was agreed by all. It was agreed that the wood from the felled trees should be left on site for the benefit of insects and wildlife as this is more environmentally friendly.
9. To receive information regarding resurfacing a section of Jubilee Copse footpath and decide further action
Three quotes have been received to repair and resurface a section of Jubilee Copse footpath. It was AGREED by ALL that the quote from Dalesway for £1996 + VAT would be accepted. The works will have to wait until the drier weather.
10. To discuss including additional wildflower planting on areas of PC and formulate recommendations for FPC
A discussion took place regarding possible locations to plant larger sections of wildflowers. Suggested locations were Jubilee Copse, the edge of the recreation ground away from the football and cricket pitches, possible at The Knoll once the new slide has been resolved.

Jubilee Copse would probably be the preferred location and would need to be considered alongside any plans to plant trees.

Turf with the plants in situ can be purchased and used to replace strips of turf. The issue with this would be if the weather is dry, watering would be required.

Bramhope in Bloom will be approached for advice and to ascertain if they would be interested in helping.

Cllr Fox will undertake some research into what is available.

The matter will be referred to Full Parish Council for agreement in principle to plant some wildflower areas on Parish

11. To receive an estimate to undertake a tree planting plan for additional trees on Jubilee Copse and decide further action

A quote has been received to complete a planting plan for Jubilee Copse and an additional cost to plant whips or to oversee the procurement and planting of a mixture of standard trees and whips.

The option to plant a mixture of standard trees and whips is the preferred option, in order to create immediate impact with some larger specimens. Bulbs could be planted underneath the trees.

The proposal to plant additional trees on Jubilee Copse will be an agenda for discussion and agreement at Full Council in January. A budget agreement will also be sought from Full Council, with delegated power to Village Maintenance to commence the project.

It was Agreed by ALL that the tree planting proposal should be commissioned if Full Council agree in principle to the proposed planting, in order that tree planting can possibly take place this year.

12. To receive information regarding the ownership of the new bus shelters on the A660

Leeds City Council has confirmed that all new/replacement bus shelters will fall under the PC's ownership.

13. To discuss the condition of the planters adjacent to the Carlton Water Hole and decide further action

It was agreed that something will need to be done to improve the planters. It is likely that a license will be needed from LCC to install new planters. The Clerk has made an initial enquiry to LCC but has not received a response to date.

It was agreed that the matter will be deferred until a new councillor for Carlton has been recruited. Carlton residents may have a view on the replacement.

14. To discuss a request from Pool F.C. to use the recreation ground for junior football matches

A discussion took place regarding a request from Pool F.C. to use the pitch at Bramhope for junior football matches on a Sunday. The proposal is to use the pitch on an ad hoc basis for the remainder of the season and to use the pitch on a weekly basis next season. Pool F.C. have offered to undertake some pitch maintenance as part of the agreement.

A high percentage of players are from Bramhope, so there is a strong connection with Bramhope and also that activities for teenagers in the village should be encouraged.

The Clerk highlighted that should the condition of the pitch be compromised due to additional wear and tear then the priority of use would be to the two existing teams.

The Clerk will discuss the terms of the agreement with Pool F.C. Coronavirus rules will apply as and when play is able to resume.

It was agreed that Pool F.C. can use the pitch on an ad hoc basis for the remainder of the season and use for next season would be reviewed depending on the condition of the pitch from the additional use.

15. To receive information regarding the Recreation Ground Charitable Trust with regards to banking income and expenditure and reclaiming VAT on the Pavilion project.

The Clerk will be seeking permission from Finance & Administration Committee to seek some additional advice on the Recreation Ground Charitable Trust and the need for a separate bank account and set of accounts for the Trust.

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This is the correct thing to do and would also assist with the Pavilion project and reclaiming of VAT on expenditure made by the Council on the project.

16. To receive Parish Council Properties exception reports.

Noticeboards. The Clerk has chased the installation of the new noticeboard but not had any further information to date. It is possible that there is a delay with the supply.

Jubilee Copse – A member of the public has slipped on black ice on the bridge on the copse. Cllr Harris has been gritting the bridge to help prevent any future slips.

17. Any items for discussion at a future meeting

The Clerk asked if a supply of grit can be delivered to a Councillors house as the village hall is locked. Cllr Harris agreed that it could be delivered to her home and the village caretaker will collect and distribute as appropriate.

18. To arrange the date of next meeting

The date of the next meeting will be 9th February 2021 at 6.00pm.

The meeting closed at 7.15pm

Minutes by Nicola Woodward

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