

BRAMHOPE & CARLTON PARISH COUNCIL

To the Members of Bramhope & Carlton Parish Council

You are summoned to Annual Meeting of the Council to be held at 7.10pm on the 5th May 2021 by Zoom, Meeting ID: 869 7938 1288 Passcode: 244338 for the purposes of transacting the following business

AGENDA

1. Election of Chairman for 2021 and Signing of Declaration of Acceptance
2. Election of Vice Chairman
3. To receive apologies and approve reasons of absence
4. Public Participation (10 mins) Members of the Public are reminded that this is their opportunity to speak to the Meeting on any topic relevant to the work of the Council. However, they may not speak during the remainder of the meeting unless specifically invited to do so by the Chairman.
5. To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also, to declare any other significant interests which Members wish to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct
6. To confirm the minutes of the meeting held on 28th April 2021
7. To receive a request to review disclosure of pecuniary interest forms
8. To consider revisions to Standing Orders including the delegation arrangements to committees, sub-committees, staff and other local authorities and terms of reference for committees and decide further action.
9. Appointments of Members to existing Committees/Groups/Liaison roles
10. Review of inventory of land and assets including buildings and office equipment
11. Confirmation of arrangements for insurance cover in respect of all insured risks.
12. Review of the council's and/or staff subscriptions to other bodies
13. To determine the time and place of ordinary meetings of the full council up to and including the next annual meeting of full council
14. To Approve the Annual Governance statement for 2020/21audit
15. To Approving the Accounting statement for 2020/21
16. To receive the accounts for 2020/21
17. To receive the internal audit report for 2020/21
18. Any items for discussion at a future meeting
19. To confirm the date of the next Full Council Meeting



Mrs Nicola Woodward, Clerk to the Council
Tel 07530 900 934

27th April 2021

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