

BRAMHOPE & CARLTON PARISH COUNCIL

To the Members of Bramhope & Carlton Parish Council

You are summoned to a Meeting of the Parish Council to be held at 7:00pm on Wednesday 28th April 2021 via Zoom Meeting ID: 811 0895 8949 Passcode: 323527 the purposes of transacting the following business

AGENDA

1. **To receive apologies for absence given in advance of the meeting and to consider the approval of reasons given for absence**
2. **Declarations of disclosable pecuniary interests or other interests**
3. **Public Participation (10 Mins)**
Public Participation (10 mins) Members of the Public are reminded that this is their opportunity to speak to the Meeting on any topic relevant to the work of the Council. However, they may not speak during the remainder of the meeting unless specifically invited to do so by the Chair.
4. **To receive an update from the Neighbourhood Police Team**
5. **To agree the minutes of the meeting held 24th February 2021**
6. **To receive information on the ongoing issues and Clerks report**
 - 6.1 **To receive a report from Bramhope Primary School and an update regarding the proposed expansion of Bramhope Primary School decide further action, if necessary.**
 - 6.2 **Clerks report**
7. **Chairs Update**
8. **Correspondence**
 - 8.1 **Correspondence from LCC regarding Highways Annual Programme of Works for 2021/22**
 - 8.2 **Correspondence from LCC Connecting Leeds Annual Programme of Works 2021-22**
9. **To receive and discuss the LGA Model Code of Conduct and decide further action.**
10. **To discuss the level of fidelity guarantee for the Parish Council and decide further action**
11. **To receive a draft Tree Management Policy and decide further action**
12. **To receive information regarding a consultation on remote meetings in the future and decide further action**
13. **To receive an update on the position with regards to face to face meetings between 7th May and 21st June 2021 and decide further action.**
14. **To discuss delegation to the Clerk for the period between 7th May and the date on which face to face or remote meetings can resume and decide further action.**
15. **The receive information regarding the current committee membership and liaison roles to be considered at the Annual Meeting of the Council to be held on 5th May**
16. **To receive a report on advice received regarding the recovery of VAT on the Pavilion Project and the administration of the Recreation Ground Trust and decide further action**
17. **Planning and Enforcement**
 - 17.1 **To confirm the minutes from the meetings held on 30th March and 26th April 2021**
18. **Village Maintenance Committee Report**
 - 18.1 **To confirm the minutes from the meetings held on 13th April 2021**
19. **Communications Committee report**

- 20. **Finance & Administration Working Party**
 - 20.1 **To Approve payments for period 25th to 31st March 2021 and to April 22nd 2021 as per the schedule of payments**
 - 20.2 **To receive and approve the year end accounts for 2020/21**

- 21. **Leeds City Council update**

- 22. **Carlton Village Report**

- 23. **Liaison Groups Updates**
 - 23.1 **Bramhope Village Hall**
 - 23.2 **Leeds/Bradford Airport Consultative Committee**
 - 23.3 **Festival and Events**
To discuss the Platinum Jubilee in 2022 and decide further action.

- 24. **To confirm the date of the next Full Council Meeting**



Mrs Nicola Woodward, Clerk to the Council
Tel 07530 900 934

22 April 2021