

BRAMHOPE & CARLTON PARISH COUNCIL

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MEETING OF THE VILLAGE MAINTENANCE COMMITTEE

Tuesday 4th May 2021, 6.00pm via video conferencing

Present:

Cllr Alan Anslow (Chair)
Cllr Hilary Harris
Cllr Diane Fox
Cllr David Bryant
Cllr Campbell Cowan
Cllr Anne-Marie Pickstock

Comments and questions from residents may be taken before the meeting commences relating to matters on the agenda.

1. To receive apologies
Apologies received from Cllr Gill.
2. To disclose or draw attention to any disclosable pecuniary interests
There were no interests declared.
3. To receive information on the ongoing issues and decide further action where necessary
 - 3.1 To receive an update on the new slide and steps project
An initial proposal for a plastic slide has been received. The same contractor will also supply a proposal for a stainless steel slide. Both proposals will be discussed at a future meeting.
 - 3.2 To receive information regarding the date for the next electrical survey for the Pavilion and Puritan Chapel
The date for the next electrical survey on the chapel is due 2023 and in 2022 for the Pavilion. The Pavilion will be tested following the refurbishment works. There has been no progress on replacement lights.
 - 3.3 To receive an update on obtaining funding to assist with improving the Carlton Water Hole decide further action
There will be no progress on this until after the local elections have taken place.
 - 3.4 To receive information and discuss replacement planters for Carlton Water Hole and decide further action.
A discussion took place regarding the replacement of the planters. It was PROPOSED by Cllr Harris, SECONDED by Cllr Bryant and AGREED by ALL that the old planters should be removed and new planters, of the same dimensions (1 m x 1 m), 750mm high, constructed from recycled plastic should be ordered. A budget of £1500 was agreed for the replacement planters, installation and planting.
Cllr Pickstock indicated that some residents have plants that they wish to donate for the area.

A local resident would like to level an area of the banking to install a base for an additional bench. As research on the area indicates the water hole land is not registered to anyone permission is not required. The work being suggested by residents will improve the area, as long as the old stone sets are not disturbed.

Any soil removed can be retained for the planters.

The residents will maintain the benches.

3.5 To receive an update on the creation of a wild flower area at The Knoll and the Recreation Ground
Seeds have now been planted in both areas. Additional seed was ordered for The Knoll as the area required more than was ordered originally, this has also now been planted. If the seeds require additional watering this can be done when the trees at Jubilee Copse are watered.

3.6 Clerks report

Letters have been sent regarding fly tipping and boundary issues. One response has been received and requires further clarification regarding the history of the installation of fencing.

Signs for dog fouling and the wildflower area have been received. The wildflowers signs have been installed. The dog fouling signs will be installed on the lampposts once they have been painted.

4. To receive a report on work completed since 13th April 2021

Repairs to playground surfacing, tidying up at the cemetery, repair wildflower area sign, erect signs at The Knoll, repair handrail at The Knoll, litter pick at Carlton and along Old Lane, weeding and edging at Recreation Ground war memorial, tidying footpath on Jubilee Copse, repairing dry stone wall at the cemetery.

5. To receive a report from BiB

Planting of wildflowers at The Knoll and Recreation Ground.

A litter pick took place on 2nd May. There were 37 volunteers including 6 children. There were insufficient litter pickers available therefore Bramhope in Bloom have asked if the Parish Council can supply another 10 litter pickers for future events. This will be an item for discussion at a future meeting.

6. To receive information regarding the Recreation Ground Trust and the recovery of VAT on the Pavilion project.

Following advice the Clerk confirmed that VAT can be recovered on the Pavilion project.

7. To discuss the next steps for the Pavilion project and decide further action.

Cllr Anslow has been in contact with the architect who submitted a tender to project manage the works to discuss outline costings for the proposals. Advice received indicated that a modest extension would cost between £40 - £45k, plus the cost of refurbishing the existing pavilion. A meeting of the projects working group to discuss the responses to invite to tender and formulate recommendations for Full Council regarding next steps.

8. To discuss the date and arrangements for holding a Village Maintenance Committee Meetings in June and decide further action.

A discussion took place regarding the options for holding a VMC meeting in June. It was AGREED by ALL that the Village Maintenance Committee meeting be cancelled. In order for all councillors to attend a meeting it was agreed that a working group meeting be held on 8th June at 6.00pm via zoom to discuss any issues and formulate recommendations to assist the Clerk in making a decision on behalf of the council under S101 delegation of powers.

9. To discuss the requirements for threading a new rope in the flagpole at the Memorial Garden and decide further action.

A discussion took place regarding a new rope for the flagpole. If required the council will pay for an external contractor to assist. The Clerk will discuss with the British Legion whether the rope can be re-threaded without needing a cherry picker.

10. To discuss Jubilee Copse following a complaint that some areas are not well kept.
A resident has complained that some areas of Jubilee Copse are looking unkempt. The Village Caretaker will address any issues. The Clerk will respond to the resident.
11. To ascertain if Mall Lane is adopted by LCC and decide further action
It has been ascertained that LCC have not adopted Mall Lane. Any residents whose property has a boundary with an unadopted road have equal responsibility for maintaining the road and will need to come to an agreement between themselves.
12. To receive Parish Council Properties exception reports.
There were no exception reports.
13. Any items for discussion at a future meeting
 - 13.1 To discuss the purchase of a long-poled hedge trimmer.
 - 13.2 To discuss the purchase of additional litter pickers
 - 13.3 To discuss the condition of the surfacing at the playground.
 - 13.4 To discuss Legionella Testing at the Pavilion prior to sports teams using the shower facilities.
14. Date of the next meeting.
The date of the next Village Maintenance Committee Meeting will be 13th July at 6.00pm.
There will be a working group meeting to discuss maintenance issues on 8th June at 6.00pm.

The meeting closed at 7.05pm
Minutes by Nicola Woodward
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