

BRAMHOPE & CARLTON PARISH COUNCIL
MEETING OF THE VILLAGE MAINTENANCE COMMITTEE
Tuesday 10th August 2021, 6.00pm at Bramhope Village Hall

Present:

Cllr Alan Anslow (Chair)
Cllr Hilary Harris
Cllr Diane Fox
Cllr David Bryant
Cllr Maria Gill
Cllr Anne-Marie Pickstock

Comments and questions from residents may be taken before the meeting commences relating to matters on the agenda.

1. To receive apologies
Apologies received from Cllr Campbell Cowan
2. To disclose or draw attention to any disclosable pecuniary interests
There were no interests declared.
3. To receive information on the ongoing issues and decide further action where necessary
 - 3.1 To receive an update on the new slide and steps project
There is no update. Still chasing for the stainless steel slide option.
 - 3.2 To receive an update on the planters for Carlton
The planters have now been installed and planted up. £35.89 of the agreed £200 budget for planting remains. Cllr Pickstock will purchase some spring bulbs with the remaining balance.
 - 3.3 To receive and update on the cemetery project
The gravel for the paths is on order. The paths for Jubilee Copse will be done within the next 3 – 4 weeks.
 - 3.4 To receive an update on the planting of a tree by a resident to celebrate the Queens Platinum Jubilee in 2022 and decide further action.
There was no update.
 - 3.5 To receive an update on boundary issues relating to Footpath No. 6 and decide further action.
Draft letters were discussed and agreed. The Clerk will draft a License to Occupy agreement to accompany the letters.

Cllr Gill raised an issue relating to The Cross and cars driving the wrong way up the one-way section. The matter has previously been referred to LCC. The Clerk will contact Cllr Flynn to raise the issue with LCC.
 - 3.6 To receive an update on the damage to the stone at The Cross and decide further action.
Still waiting for a quote for the stone due to the stonemasons being on annual leave.
 - 3.7 To receive an update on the Legionella Risk Assessment and decide further action
A formal report has been received and noted. There were no issues with the quality of the water tested, but there were several recommendations rated high which require attention including
 - Having the water system cleaned and chlorinated and outlets flushed and descaled – the Clerk is awaiting a quote for the works and will seek a second quote.

- Shower heads, spray taps and associated hoses to be descaled and disinfected quarterly – the Clerk is awaiting a quote.
- Annual tank inspection required.
- Improving record keeping for flushing showers and monthly temperature checks required. This has been actioned. A temperature probe specifically for water testing has been purchased.
- 'Caution Hot Water' signs will be installed above sinks
- a new Health & Safety poster has been purchased and displayed in the Pavilion.
- Legionella Awareness Training for the Clerk and Village Caretaker. This was agreed by all at a cost of £30 per person.
- A legionella management plan needs to be developed.
- the medium and low priority actions should be incorporated into the pavilion refub programme
- several other actions will be worked through over the coming weeks

3.8 To receive an update on the control of the Russian vine at the entrance to Footpath No. 6 and decide further action. A discussion took place regarding the Russian vine and the need to deal with it as soon as possible. It was agreed that Chevin Landscapes quote of £220 be accepted to cut back and remove the vegetation in the area. In the future the village caretaker will maintain the area.

3.9 Clerks report

There has been no progress with the flagpole. A meeting is planned shortly to discuss.

The new bench for The Knoll has been ordered. Cllr Harris is donating towards the cost of the bench.

A section of the path at Jubilee Copse will be resurfaced in the coming weeks.

4. To receive a report on work completed since 13th July 2021

Cutting hedges at the cemetery, strimming along the footpath on Old Lane, constructing new composting area at the Chapel and moving compost to new area.

5. To receive a report from BiB

A request was received to plant a white fragrant small climbing rose against the wall on the right-hand side of the Memorial. It will require either trellis or wires on the wall to support it. This was agreed.

The Duke of Edinburgh volunteers are currently weeding down footpaths and shops areas, weather permitting.

At the Knoll the shrubbery has been weeded and a start has been made removing the nettles behind the seating area in preparation for planting some azaleas.

The wildflower areas at the side of the Knoll footpath are not showing. It could be it is too shady. The woodland seeds may come up next year.

Poppy seeds are being collected from those emerging down Breary Lane which distributed at the recreation ground Memorial next year. Some poppies have now grown at the memorial but are very small.

6. To discuss a request to create a dementia friendly area in the village and decide further action.

Cllr Harris has met with the Dementia Friends and Bramhope in Bloom representatives to discuss suitable areas for a dementia friendly area. An area on Jubilee Copse has been identified. The area is at the end of The Poplars and is set back from the path leading from The Poplars to The Birches. It was not thought that there would be any impact on neighbouring properties by installing a bench in the area, however Cllr Harris will consult with the neighbour.

There is a tree stump in the area which will need to be removed. The Clerk will arrange for the Village Caretaker to remove it.

A recycled plastic bench is the Parish Councils preferred option in line with its bench policy, which the Dementia Friends representative agreed with.

Bramhope in Bloom will assist with planting, using perennial, low maintenance plants.

The Dementia Friendly Bramhope group will be submitting a grant application to assist with re-starting the Care for a Cuppa Café. Cllr Harris advised the group they could approach the Ward Councillor, Billy Flynn for assistance with their projects.

It was AGREED by ALL that in principle the Dementia Friendly Bramhope group can create an area on the proposed site on Jubilee Copse.

7. To receive the Annual Property Inspection Report and decide further action

The report was deferred to the September meeting of VMC.

8. To receive Parish Council Properties exception reports.

8.1 The Pavilion – Cllr Anslow met with the architect who will deal with planning application for the refurbishment and extension. The architect raised an issue with potential restrictions on the volume of the building not being increase more than 30% of the original volume due to it being in the green belt. The roof level on the extension can be lowered which would reduce the volume. Cllr Fox will check on the rules. Cllr Anslow will arrange a working group to refresh thoughts on plans.

9. Any items for discussion at a future meeting

There were no items for discussion at a future meeting.

The meeting closed at 7.00pm
Minutes by Nicola Woodward
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