

BRAMHOPE & CARLTON PARISH COUNCIL
MEETING OF THE VILLAGE MAINTENANCE COMMITTEE
Tuesday 13th July 2021, 6.00pm at Bramhope Village Hall

Present:

Cllr Alan Anslow (Chair)
Cllr Hilary Harris
Cllr Diane Fox
Cllr David Bryant
Cllr Campbell Cowan
Cllr Anne-Marie Pickstock

Comments and questions from residents may be taken before the meeting commences relating to matters on the agenda.

1. To receive apologies
Apologies received from Cllr Gill.
2. To disclose or draw attention to any disclosable pecuniary interests
There were no interests declared.
3. To receive information on the ongoing issues and decide further action where necessary
 - 3.1 To receive an update on the new slide and steps project
There was no update. The Clerk is still waiting for information for a stainless-steel slide option.
 - 3.2 To receive an update on obtaining funding to assist with improving the Carlton Water Hole
Cllr Pickstock has secured £1000 from Cllr Lay to assist the Carlton in bloom group with the improvements at the Water Hole and is in the process of setting up a bank in the name of Carlton in Bloom to receive the grant in order to pay for the works at the water hole to lay the hedge and turfing. One bench of three has now been installed at the water hole.
 - 3.3 To receive information regarding planters for Carlton Water Hole and to discuss the purchase of plant and decide further action
The planters have been delivered and are in place and filled with compost. A discussion took place regarding the budget for the planters and planting. It was agreed by All that a budget of £200 be set aside for the purchase of plants, an increase on the original budget of £120. Cllr Pickstock is seeking advice from a local resident who has a horticultural background to assist with the selection of planting, which should include evergreen shrubs to provide year-round interest.
 - 3.4 To receive an update on threading a new rope in the flagpole at the Memorial Garden
The Clerk and Village Caretaker will meeting with a representative from the British Legion to discuss the matter further.
 - 3.5 To receive and update on the cemetery project
The layby has now been resurfaced. The step will be additional gravel to the paths.
 - 3.6 To receive an update on the planting of a tree by a resident to celebrate the Queens Platinum Jubilee in 2022 and decide further action.
Cllr Harris has been in contact with the resident and suggest the cemetery or recreation ground as locations for the tree. Awaiting a response from the resident. It was suggested that the tree be planted later this year and plaque added in 2022.

- 3.7 To receive an update on boundary issues relating to Footpath No. 6 and decide further action.

The Clerk and Cllr Anslow have met with two sets of residents regarding boundary issues.

A discussion took place. It was agreed by all that the suggestion that each of the households enter into an agreement with the Parish Council, signed by both parties which confirms the location boundary line and a period of time that the temporary fencing can be left in place in order to for screening planting to establish to help prevent the anti-social behaviour and trespass from the footpath.

The Clerk will draft the content of the agreement for approval.

- 3.8 To receive an update on the damage to the stone at The Cross and decide further action.

A quote for a replacement stone is being sought for the insurance company as the stonemasons have indicated that a repair would be visually unappealing. The repair to the metal cross is estimated at £45.

The Clerk will seek a second quote for a new stone and send the information, including crime reference number to the insurers.

- 3.9 To receive an update on the Legionella Risk Assessment and decide further action

The formal risk assessment report is still outstanding. No results from the water tests have been received. The contractors indicated that they would be in touch within a few days if there were pathogens present that gave cause for concern. It was agreed that the showers should remain out of bounds until the report has been received. A new log, which also records temperature of the water has been created and a digital temperature probe purchased.

- 3.10 Clerks report

The long-poled hedge trimmer and litter pickers have been ordered and received. The mice have been dealt with and the repairs to the pavilion roof have been undertaken.

4. To receive a report on work completed since 8th June 2021

Broken bench at The Knoll has been removed, re-turfing and watering of grave at the cemetery, removal of soil from Carlton planters which has been transferred to the cemetery to level up graves.

5. To receive a report from BiB

A work party has been held at the chapel which included weeding, pruning where necessary and planting geraniums.

Duke of Edinburgh volunteers have been clearing the compost heaps behind the chapel in preparation for the wall repairs. By the end of July BiB will have 6 DOE volunteers. The volunteers work very hard, and the group are grateful for their help.

A very successful litter pick took place on 4 July as part of the Leeds Goes Purple event. Thanks were received for the extra litter pickers. 26 discarded dog poop bags and 20 masks were amongst the litter.

BiB also have a new treasurer.

6. To discuss a request to create a dementia friendly area in the village and decide further action.

The Bramhope Dementia Friends group would like to create a dementia friendly in the village. Possible location is Jubilee Copse. It is likely to be an area with a bench and some planting around it. It was agreed that more information is required. Cllr Harris will meet representatives from the group to discuss the matter informally to gather information. There are potential issues with parking if the area is to be sited at Jubilee Copse.

7. To receive information regarding the collapsed wall at the Puritan Chapel and decide further action

The wall at the rear of the chapel that runs behind an area that has been used as a composting area has collapsed. BiB have started to clear the area in front of the wall so that it can be repaired. The cost for repair will be £150. It was AGREED by ALL that Chevin Landscapes will be engaged to repair the wall.

A new composting area with a retaining fence in front of the wall will be created so that the rest of the compost can be moved out of the way and to avoid damage to the rest of the section of the wall.

8. To receive a request to replace a memorial bench at The Knoll and decide further action

The bench previously purchased by Cllr Harris has now broken beyond repair and has been removed from the playground. Cllr Harris has applied, using the councils bench policy, to replace the bench.

It was AGREED by ALL that the application to replace the bench be approved.

9. To receive information on the condition of the flower beds at The Parade and decide further action

BiB are not seeking their annual grant this year and have suggested that the grant allocation be used to to replace the wood on the planters at the parade. The Village Caretaker has recently spend some time on the planters, so they are looking much better and do not need replacing this year. There is the possibility of a company who install recycled plastic decking donating their offcuts to re-clad the planters. Any refurbishment would need the permission of the Parade landlords.

10. To receive information regarding Russian Vine at the entrance to Footpath No. 6.

The area adjacent to the entrance to Footpath No. 6 is overgrown and has a significant amount of Russian vine present. It was agreed that the area required some attention and that a quote will be sought to cut the vine back in the first instance.

11. To receive Parish Council Properties exception reports.

11.1 Cemetery – it was noted that there is a small dead tree which requires removal. The rest of the recently cleared area needs to be weeded. Cllr Harris volunteered. The Clerk will ask the Village Caretake to deal with both issues.

12. Any items for discussion at a future meeting

12.1 A request has been received to ascertain whether the Parish Council would consider re-establishing a puritan congregation in Bramhope, using the Puritan chapel as a venue for worship.

13. Date of next meeting

The date of the next meeting will be Tuesday 10th August at 6.00pm at Bramhope Village Hall.

The Meeting closed at 7.00pm
Minutes by Nicola Woodward
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