

BRAMHOPE & CARLTON PARISH COUNCIL

To Members of the Finance & Administration Committee

You are summoned to a meeting of the Finance & Administration Committee, which will be held at 6.00pm on the 16th November 2021 at Bramhope Village Hall, Old Lane, Bramhope, LS16 9AZ for the purposes of transacting the following business.

AGENDA

1. To receive apologies
2. **Declarations of disclosable pecuniary interest or other interests**
3. **Public Participation (10 Mins)**
Public Participation (10 mins) Members of the Public are reminded that this is their opportunity to speak to the Meeting on any topic relevant to the work of the Council. However, they may not speak during the remainder of the meeting unless specifically invited to do so by the Chair.
4. **To receive confirmation from Dementia Friendly Bramhope group that the conditions included in the awarding of the Covid Support Grant have been fulfilled** – letter attached. Grant has been paid at end of October.
5. **To discuss the draft budget for 2022/23** - see attached. Following on from comments made at the last meeting
6. **To commence the annual review of Standing Orders and Finance Procedures and decide further action.** – just to agree to start the review.
7. **To receive information regarding the number of hours spent on account by the Clerk and Accountant.** – see attached
8. **To receive information regarding the Finance content of the Annual Report and decide further action.** – to follow
9. **To discuss accounts and funding in relation to the Recreation Ground Trust and decide further action.** -
10. **To receive formal notification from Bramhope in Bloom regarding a grant in 2020/21.**
11. **To receive the Parish Precept Timetable for 2022/23**

Motion to Exclude the Press and Public

Exclusion of the Press and Public

Under the Public Bodies (Admission to Meetings) Act 1960 as extended by s. 100 of the Local Government Act 1972), the public and accredited representative of newspapers be excluding from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

12. **To receive a revised CIL Grant application from Bramhope Tennis Club and decide further action**
13. **To receive a Covid Support Grant from Bramhope Scouts and decide further action**
14. **To discuss employer pension contribution rates and decide further action.**
15. **Any items for discussion at a future meeting**
16. **Date of next meeting**

Mrs Nicola Woodward
Clerk to the Council
Tel 07530 900 934



11 November 2021