

BRAMHOPE & CARLTON PARISH COUNCIL

MEETING OF THE VILLAGE MAINTENANCE COMMITTEE

Tuesday 19th November 2021, 6.00pm at Bramhope Village Hall, Old Lane, Bramhope

Present:

Cllr Alan Anslow (Chair), Cllr Diane Fox, Cllr Campbell Cowan, Cllr Hilary Harris, Cllr Anne-Marie Pickstock, Cllr Maria Gill, Cllr David Bryant.

Comments and questions from residents may be taken before the meeting commences relating to matters on the agenda.

1. To receive apologies
There were no apologies received.
2. To disclose or draw attention to any disclosable pecuniary interests
There were no interests declared.
3. To receive information on the ongoing issues and decide further action where necessary
 - 3.1 To receive an update on the new slide and steps project.
A pre-planning advice application has been submitted to LCC on 5th November 2021. The Clerk highlighted that when the time comes to submit a full planning application additional expert input will be required in respect of scale drawings and a tree survey which includes details of the elevations of the site. The Clerk is querying the fee.
 - 3.2 To receive an update on the cemetery project.
The contractor has confirmed that the gravel for the paths will be laid in the next 2 - 3 weeks.
 - 3.3 To receive an update on the planting of a tree by a resident to celebrate the Queens Platinum Jubilee in 2022 and decide further action
There was no update.
 - 3.4 To receive an update on boundary issues relating to Footpath No. 6 and decide further action

A signed agreement and payment has been received from one of the neighbouring properties. A second signed agreement has been agreed via email and a signed copy is awaited.
 - 3.5 To receive an update on the damage to the stone at The Cross and decide further action.
The metal cross has been repaired, re-painted and is with the stonemason. The stonemason has ordered the new stone.
 - 3.6 To receive an update on the annual playground inspection and decide further action.
The playground inspection took place on 5th October. The formal report is has now been received. There were a few minor maintenance issues to be resolved including new swing shackle for the basket swing and caps for the swing frame and loose connectors on the spire net.
It was agreed that the Clerk should seek quotes for the for equipment repairs.
The playground surfacing requires some more extensive repair than can be carried out by the village caretaker. The Clerk is in the process of obtaining quotes.

- 3.7 To receive an update on the proposed re-painting of the milestones and decide further action. LCC Conservation officer and Highways have now responded. A request has been made for photographs of the stones as they are now, a risk assessment and method statement for the works, and the type of paint to be used. Cllr Anslow has provided photographs and Cllr Fox has drafted a method statement and risk assessment which were reviewed. Cllr Fox is researching prices for suitable paint.

It is anticipated that the works will take place in the Spring of 2022. The Clerk will check how many milestones the volunteer would like to refurbish.

The Clerk will forward the information requested by Leeds City Council.

- 3.8 To receive an update on the progress of obtaining cycle racks to be located in front of the Tredgold noticeboard. The matter has been chased again with Cllr Flynn (03/11/2021). LCC have indicated that two Sheffield cycle racks would be suitable for the area and would be happy to have a site visit. LCC have asked if Cllr Flynn and/or the Parish Council would be in a position to assist with funding the racks. The Clerk has requested an image of the proposed racks and an estimated cost in order for a discussion to take place regarding financial support.

- 3.9 Clerks report
The hayracks at The Cross have been removed and will be replanted with winter bedding.

The Christmas tree donated by St Helena's will be delivered on Friday 26th November and they will assist with erecting the tree in the hole.

The Clerk has met with one company regarding the playground surfacing and due to meet another on 19th November.

The Clerk has completed on-line legionella training and has also enrolled on an SLCC water safety course to supplement the online learning.

4. To receive a report on work completed since 12th October 2021

Continuing to build new composting bins behind the Puritan Chapel, re-painting 3 benches at the Recreation Ground, repainting of the metal cross for the stone at The Cross, replacement of connectors on the spire net, trimming of hedges.

Cllr Harris has also planted the trees at the cemetery in the area behind the rebuilt wall and some spring bulbs, plus tidying up the area adjacent to the section of rebuilt wall.

5. To receive a report from BiB

Bramhope in Bloom have formally confirmed that they will not be requesting their annual grant in 2021/22 financial year as they have healthy reserves.

BiB have planted approximately 2000 pansies this autumn. The increased number was to use impact planting for effect.

The wildflower verge is being cleared this weekend and the memorial prepared for Remembrance Day.

The oval Tredgold beds have been refurbished with some different perennials.

BiB have been unable to get barrels for those which need replacing so are looking into recycled plastic ones.

The colour theme for summer 22 bedding is red, white and blue to reflect the royal element of the forthcoming platinum jubilee.

6. To discuss the creation of a Dementia Friendly area on Jubilee Copse, including the funding to support the installation of a bench, and decide further action.

Funds have now been received from Cllr Flynn to pay for the bench. The Clerk has placed the order for the bench and discussed the base with the Village Caretaker. The wording for a plaque for the bench will need to be agreed with Cllr Flynn, the Dementia Friends Bramhope and VMC.

7. To discuss the size of windows on the proposed outline plan for the Pavilion refurbishment and extension and decide further action

The planning permission has now been submitted. Confirmation received today that it has been processed. Planning reference 21/08704.

Cllr Fox raised security for the pavilion. Limitations on shutters for the pavilion eg not external roller shutters, but internal mesh grills or shutters would be allowed internally.

8. To receive information regarding vegetation overgrowing footpath No 6, from a neighbouring property between Breary Lane and Parklands and decide further action.

It was agreed that a letter should be sent asking the resident to cut back the vegetation.

9. To receive Parish Council Properties exception reports.

- i) Jubilee Copse

The planting of additional trees previously agreed will take place in the coming weeks. A discussion took place regarding the size of trees. It was confirmed that the larger specimens of hazel, with stakes be ordered plus the willow.

10. Any items for discussion at a future meeting

The meeting closed at 18.36
Minutes by Nicola Woodward
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