

BRAMHOPE & CARLTON PARISH COUNCIL

To Members of the Finance & Administration Committee

You are summoned to a meeting of the Finance & Administration Committee, which will be held at 6.00pm on the 18th January 2022 at Bramhope Village Hall, Old Lane, Bramhope, LS16 9AZ for the purposes of transacting the following business.

AGENDA

1. To receive apologies
2. Declarations of disclosable pecuniary interest or other interests
3. **Public Participation (10 Mins)**
Public Participation (10 mins) Members of the Public are reminded that this is their opportunity to speak to the Meeting on any topic relevant to the work of the Council. However, they may not speak during the remainder of the meeting unless specifically invited to do so by the Chair.
4. To receive the forecast year end figures for 2021/22
5. To discuss the draft budget for 2022/23
6. To receive an update on the annual review of Standing Orders and Finance Procedures and decide further action.
7. To discuss the Precept for 2022/23 and formulate recommendations for Full Council.
8. To discuss a proposed timetable of meetings for the Finance & Administration Committee for 2022/23 and decide further action.
9. To receive the six-month bank reconciliation information.
10. Any items for discussion at a future meeting
10. Date of next meeting