

BRAMHOPE & CARLTON PARISH COUNCIL

MEETING OF THE VILLAGE MAINTENANCE COMMITTEE

Tuesday 14th December 2021, 6.00pm at Bramhope Village Hall, Old Lane, Bramhope

Present:

Cllr Alan Anslow (Chair), Cllr Diane Fox, Cllr Campbell Cowan, Cllr Hilary Harris, Cllr David Bryant.

Comments and questions from residents may be taken before the meeting commences relating to matters on the agenda.

1. To receive apologies
Apologies received from Cllr Gill and Pickstock
2. To disclose or draw attention to any disclosable pecuniary interests
There were no interests declared.
3. To receive information on the ongoing issues and decide further action where necessary
 - 3.1 To receive an update on the planting of a tree by a resident to celebrate the Queens Platinum Jubilee in 2022 and decide further action
No further update.
 - 3.2 To receive an update on the progress of obtaining cycle racks to be located in front of the Tredgold noticeboard.
The Clerk and Cllr Harris met with LCC Officers to discuss the positioning of the cycle racks. The racks are being re-located from a car park where they have been recently installed, but are not now needed, therefore the cost is likely to be installation only. The cost for Leeds City Council to supply and install cycle racks would be £430.

Cllr Harris proposed, seconded by Cllr Anslow and AGREED by All that the Parish Council will fund the supply and installation the cycle racks.
 - 3.3 Clerks report and updates.
The Christmas tree is now installed.
The additional gravel has been laid at the cemetery.
There is no update on the slide and steps. Still waiting for the Planning Officer who is looking at the pre-planning application to get in touch.

No date for the planting of the additional trees on Jubilee Copse yet, the order has been placed.

The stone at The Cross has now been re-installed. The invoice has been sent to the insurance company for re-imburement with a request to pursue the excess.
4. To receive a report on work completed since 9th November 2021
Repair of potholes at the Recreation Ground, remove fly tipping on Jubilee Copse, removed dead branch at Jubilee Copse, completed compost bins at chapel,
5. To receive a report from BiB

Duke of Edinburgh (DoE) volunteers have cleared the Well site of weeds. BiB volunteers and DoE volunteers finished clearing the leaves at the chapel, including clearing the path behind the chapel making it much easier to gain access to the composting area. Additional flowers have also been planted.

DoE's volunteers are going to put up the Xmas lights on the bay trees, the tree in the bed at the end of Wynmore Avenue and also on some of the box trees in the barrels.

BiB have been offered some trees that a member of the WI has taken out of their garden and are hoping to get permission to plant one on the bend on Leeds Road going towards the Dyneley Arms. Also suggested was planting some in the Tredgold beds but the feasibility of this is to be checked out with the owners.

They are also keen to plant more areas, such as on the corner of Breary Lane East & Leeds Road, with wildflowers but again permission needs to be sought.

BiB wished the Parish Council a Merry Christmas & a Happy New Year.

A discussion took place regarding the available trees. It was agreed the Memorial Garden at the cemetery could be a suitable location for the oak tree that is available.

6. To receive information regarding playground equipment repairs arising from the playground inspection and decide further action

The Clerk has obtained one quote for the parts and the fitting of the parts. The labour cost is very high therefore the Clerk will seek alternative quotes for the installation and check their accreditation for fitting the parts.

A budget of £800 for the parts and labour was agreed.

7. To discuss and agree the wording for the plaque for the Dementia Friendly area bench.

The wording for the plaque for the Dementia Friendly area bench was discussed and the following was agreed.

Dementia Friendly Bench

**Supported by Dementia Friendly Bramhope, Councillor Billy Flynn (LCC),
Bramhope & Carlton Parish Council, and Bramhope in Bloom**

8. To discuss the provision of grit by LCC for snow wardens and grit for the bin located on Parklands Gate and decide further action.

The Clerk has been in touch with Leeds City Council to try and obtain bagged grit for the snow wardens. There is no bagged grit available, but it may be possible to receive a delivery loose grit which can be bagged up and delivered to the snow wardens.

Cllr Anderson has confirmed that there is no longer funding available for the grit bin on Parklands and that residents will need to purchase grit themselves for it.

Following a discussion, it was AGREED by ALL that the Parish Council are unable to agree to fill the Parklands Grit bin as other streets have also requested grit bins and have been refused.

9. To discuss the grass cutting contract for 2022/23/24 and decide further action.

The three-year fixed contract is due to be renewed in 2022. The Clerk will bring suggestions for frequency of cutting and length of cut to the next meeting, then try and seek three quotes once the tender specification is agreed.

10. To agree the dates of Village Maintenance Committee meetings for 2022.

A discussion took place regarding the suggested dates for Village Maintenance Committee Meetings. It was AGREED by ALL that there will be 7 meetings of the committee in 2022 on the following dates at 6.00pm.

1st February, 5th April, 1st June, 19th July, 13th September, 18th October, 6th December,

The reduction in meetings from 12 to 7 per year will be subject to review. Ad hoc extra ordinary meetings can be arranged if supplementary meetings are required.

11. To receive information and discuss repairs to the playground surfacing and decide further action

Two companies have quoted for repairs to the playground surfacing in the area round the swings, carousel and basket swing plus a small patch repair in the multiplay unit.

Both companies have raised issues with access to the site.

To repair the three areas would cost between £14,000 and £18,500 depending on the type of surfacing used.

Rough estimates were requested from both companies to replace the full surfacing. The cost would be between £40,000 and £50,000 depending on the method and type of surfacing used.

A discussion took place as to whether it would be more cost effective to consider replacing the surfacing in its entirety, and if so, whether consideration should be given to replacing some or all of the playground equipment at the same time. This requires further discussion.

The Clerk will ask about guarantees on the surfacing repairs and replacement and seek information on the life expectancy of the existing equipment.

12. To receive Parish Council Properties exception reports.

12.1 The bus stop, with live bus information, Leeds bound side outside Spring Wood, has not been completed. This has been reported to the relevant person.

13. Any items for discussion at a future meeting

13.1 Cllr Anslow shared the feedback from the Planning Officer regarding the planning application for the pavilion. They are concerned about trees and have asked for an arboriculturist assessment. Queries have also been raised about the car parking area. A provision for cycle racks and storage for cycles inside building has also been requested. In addition, there should be two allocated parking spaces for staff.

The meeting closed at 19.13pm

Minutes by Nicola Woodward

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