

# BRAMHOPE & CARLTON PARISH COUNCIL

## MEETING OF THE VILLAGE MAINTENANCE COMMITTEE

Tuesday 1<sup>st</sup> February 2022, 6.00pm at Bramhope Village Hall, Old Lane, Bramhope, LS16 9AZ

### Present:

Cllr Alan Anslow (Chair)  
Cllr Hilary Harris  
Cllr Diane Fox  
Cllr Campbell Cowan  
Cllr Anne-Marie Pickstock

**Comments and questions from residents may be taken before the meeting commences relating to matters on the agenda.**

1. To receive apologies  
Apologies received from Cllrs Bryant & Gill.
2. To disclose or draw attention to any disclosable pecuniary interests  
There were no interests declared.
3. To receive information on the ongoing issues and decide further action where necessary
  - 3.1 To receive an update on the planting of a tree by a resident to celebrate the Queens Platinum Jubilee in 2022 and decide further action  
There was no update.
  - 3.2 To receive an update on the progress of installing cycle racks to be located in front of the Tredgold noticeboard.  
The Clerk is awaiting information regarding the installation date from Leeds City Council.
  - 3.3 To receive information regarding playground equipment repairs arising from the playground inspection and decide further action.  
The Clerk has sought additional quotes for repairs to the playground equipment. Due to lack of response from other suppliers and comments regarding the difficulty in repairing the equipment, it was agreed that the quote from Kompan be accepted for supply and installation of parts. Total cost £775.67
  - 3.4 Clerks report and updates.  
There is no update on the slide and steps. Still waiting for the Planning Officer who is looking at the pre-planning application to get in touch.

The planting of the additional trees on Jubilee Copse will take place on Thursday 3<sup>rd</sup> February.

No update from LCC on grit for the snow wardens. The Clerk will purchase grit for the snow wardens and village caretaker.

Parklands residents are filling the blue grit bin.

The Clerk attended the SLCC Legionella Training on Tuesday 25<sup>th</sup> Jan. It highlighted further record keeping and testing that should be done on a regular basis. The Clerk will feed back in more detail at the next meeting.

The LCC Conservation Officer has confirmed that the method statement supplied for the re-painting of the milestones meets with their approval. Prices for the paint and a budget for the project will be agreed at the next meeting.

- 4 To receive a report on work completed since December 2021

Assisted with erecting the Christmas tree, installing the lights and removal of the tree. Concrete base for bench on Jubilee Copse, filling in potholes in the Recreation Ground car park.

- 5 To receive a report from BiB

BiB will be holding a coffee morning on Saturday 9<sup>th</sup> April, 10am to 12pm at the Village Hall.

The next meeting of BiB will be held on 15<sup>th</sup> February, at which they will be agreeing a litter pick date. The Clerk has offered to publicise the litter pick on the council's website and Facebook page.

Leeds Goes Purple are holding a city-wide litter pick on 10-12 June, the week after the Queen's jubilee.

The Duke of Edinburgh volunteers cleared leaves at the Well and twigs off the lawns at the chapel. They also swept the path from the Knoll down to Parklands gate.

- 6 To discuss the grass cutting contract for 2022/23/24 and decide further action.

A discussion took place regarding the specification for the grass cutting contract for 2022-24. It was agreed that the specification should remain the same as in previous years. The Clerk will seek quotes, which will be presented to Full Council for agreement on 23<sup>rd</sup> February 2022.

- 7 To receive information and discuss repairs to the playground surfacing and decide further action

A third company has been to look at the playground surfacing. The company advised two options. To replace two large sections, by removing the existing surfacing, creating a solid base and using a rubber mulch on the top or to replace the full area, again by removing the existing surfacing, creating a solid base with pin edging and rubber mulch. The second option would have a 10-year guarantee. Price to follow.

The equipment should, if it continues to be maintained annually, last at least another 10 years and can be improved by cleaning or replacing some parts that have faded, equipment with fraying rope and areas of equipment affected by algae and sap from the trees.

It was AGREED in principal that the surfacing needs to be repaired properly and that patching up is not a cost-effective solution long term. A proposal will be drafted regarding the surfacing and either the replacement or refurbishment of the spire net to be discussed at the next meeting of Full Council, in order that budget provision can be made in the 2022/23 for any agreement on how both issues be dealt with.

Cllr Fox will explore whether planning permission would be required to replace the surfacing and also a replacement for the spire net.

The village caretaker will undertake some further temporary repairs to maintain safety whilst a permanent solution is agreed and implemented.

- 8 To receive information regarding the Pavilion refurbishment planning application in relation to the car park design and comments from Leeds City Council and decide further action.

The architect has sent revised plans for the car park following comments received from LCC planning. The proposed plans were discussed.

It was PROPOSED by Cllr Anslow, SECONDED by Cllr Harris and Agreed by ALL that the plans be submitted.

- 9 To receive information regarding a tree survey, arboriculture impact assessment and topographical survey required for the Pavilion project and decide further action.

The Planning application for the Pavilion project requires a full tree survey and arboriculture impact assessment for the planning application to progress. The fee will be £650.00 + VAT for the tree survey and impact assessment and £775 for the topographical survey, which is required in order to complete the impact assessment.

It was AGREED by ALL that the instructions be given to the consultant to commission both surveys.

- 10 To discuss energy renewal quotes for the Pavilion and decide further action.

The energy quotes for the Pavilion were discussed. The current supplier, SSE, remains the most cost-effective provider of renewable energy, in line with the Councils commitment to reducing its carbon footprint.

It was AGREED by ALL that the energy contract for the Pavilion be renewed with SSE, fixed for a period of two years.

- 11 To receive correspondence regarding the entrance to the ginnel path between Southfield and The Birches and decide further action.

A complaint has been received regarding the entrance to the ginnel path between Southfield and The Birches, that is provides poor access for disabled users, as the kerb is not flush with the level of the road.

It was noted by the Committee that the surfacing between the road and barriers is also in poor condition and would benefit from being replaced.

The Clerk will seek a quote for a new flat kerb and to replace the tarmac between the fencing and the kerb.

- 12 To receive information regarding the boundary line and a replacement fence on land at Old Pool bank, adjacent to Hillcrest and a request to plant additional trees and to decide further action.

The current tenants of the land adjacent to 1 Hillcrest at the top of Old Pool Bank have requested permission to remove the existing fence which is in a poor state of repair and replace with a stock proof fence, which more accurately reflects the boundary line. In addition, they would like to plant some additional native trees on the paddock.

It was AGREED by ALL that the tenants can carry out the works to the fencing and also plant additional trees on the site.

**CIlr Pickstock left the meeting at 7.00pm.**

- 13 To discuss temporary cover for the Village Caretaker and decide further action

Temporary cover will be required for the Village Caretaker during February/March. The Clerk has been made aware of a possible temporary replacement. Costings and a recommendation will be presented to Full Council, should a suitable person be identified.

In the absence of a replacement, the Clerk with the assistance of volunteer councillors, will ensure that the bins at the playground and recreation ground are emptied on a twice weekly basis.

14 To receive Parish Council Properties exception reports.

14.1 **Ginnels**

A resident has brought to the Clerks attention that the no cycling signs at either end of the Wynmore Avenue and Meadow End. The signs have been inspected. The signs themselves do not need replacing however the pole at the Meadow End of the ginnel is rusty and would benefit from being repainted, which can be completed by the Village Caretaker.

15 Any items for discussion at a future meeting

No additional items identified.

16 Date of next meeting.

The date of the next meeting will be Tuesday 5<sup>th</sup> April at 6.00pm

The meeting closed. 19.05pm

Minutes by Nicola Woodward

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