

BRAMHOPE & CARLTON PARISH COUNCIL

MEETING OF THE VILLAGE MAINTENANCE COMMITTEE

Tuesday 5th April 2022, 6.00pm at Bramhope Village Hall, Old Lane, Bramhope, LS16 9AZ

Present:

Cllr Alan Anslow (Chair)
Cllr Hilary Harris
Cllr Diane Fox
Cllr Campbell Cowan

Comments and questions from residents may be taken before the meeting commences relating to matters on the agenda.

1. To receive apologies
Apologies received from Cllr Pickstock, Gill and Bryant
2. To disclose or draw attention to any disclosable pecuniary interests
There were no interests declared.
3. To receive information on the ongoing issues and decide further action where necessary
 - 3.1 To receive an update on the planting of a tree by a resident to celebrate the Queens Platinum Jubilee in 2022 and decide further action
No update.
 - 3.2 To receive an update on the progress of installing cycle racks, to be located in front of the Tredgold Avenue noticeboard.
LCC have indicated that a Traffic Regulation Order for the cycle stand is required. This will be organised by LCC and will cause a delay in installation.
 - 3.3 To receive an update on the energy contract renewal for the Pavilion.
The prices for the SSE energy were increased quite considerably following the decision at the last meeting. Revised quotes were obtained with Scottish Power prices being more favourable at less than the previously quoted SSE prices therefore agreed to accept a contract with Scottish Power.
 - 3.4 To receive costings for re-painting the milestones and decide further action
The total estimated cost to repaint the milestones is £165 for stone paint and metal paint.
The volunteer is still willing to re-paint the milestones for the Parish Council. The Clerk will contact him shortly.
 - 3.5 Clerks report and updates.
 - 3.5.1 Slide & step update. The topographical report has been completed and forwarded to the company undertaking the arboricultural impact assessment report. The tree survey took place on 30th March 2022 which will feed in the report. Additional drawings have been obtained from the playground supplier. They have also provided an updated quote for the slide as it has been several months since the original quote. The revised price is £19,620.00 (original price was 18,412 + VAT).

It is anticipated that the the planning application may be submitted by the end of April. The lead time is likely to mean an installation date in late September/early October, subject to planning permission.

- 3.5.2 The new trees have been planted on Jubilee Copse. Bramhope in Bloom asked if they could plant some tete a tete around the base of the new trees. This was agreed.
- 3.5.3 There is an ongoing issue with the rubbish bins at the cemetery not being emptied. The Clerk and Cllr Flynn are trying to resolve the matter with Leeds City Council.
- 3.5.4 The bench for the dementia friendly area is ready for delivery. Delivery will take place towards the end of April. The Clerk may need some assistance when it is delivered to move the bench into position. The plaque for the bench is on order.
- 3.5.5 The signage for the Queens canopy has been received. It was agreed that the village caretaker will fix the sign to a more substantial post than the one provided.
- 3.5.6 An application to lease one of the benches at the cemetery with a memorial plaque has been received and actioned.

4 To receive a report on additional work completed since February 2021

Concrete base for bench for dementia friendly area, cut back hedge at car park, additional hooks on the wall at the memorial garden, clear debris from the culvert on Jubilee Copse, painted cycling signpost at Meadow End ginnel, removing rubbish from cemetery, removing electrical item from village car park, playground surfacing repairs, cleaning of the multi-play unit at the playground.

5 To receive a report from BiB

BiB will be holding a coffee morning on Saturday 9th April, 10am to 12pm at the Village Hall.

The Duke of Edinburgh volunteers have weeded the area around the war memorial at the Recreation Ground in preparation for sowing some poppy seeds.

Ladies from a Bramhope craft group and the W I are making medallions in purple and white representing the Queen's Jubilee coronation in June 1952, which will be placed on the backs of benches, at the Memorial Garden.

Summer bedding plants in red, white and blue will be planted mid May. The hayracks at the Cross will be in purple and white/silver plants.

The litter pick on 26th was a great success. Bramhope in Bloom hope to do another one the week after the Queens Jubilee as there may be more litter from street parties.

A member of Bramhope in Bloom, has painted the bench at the end of Breary Lane East. Having checked other benches there are several that need refurbishment. Bramhope in Bloom volunteers may refurbish others. A list of benches for refurbishment will be supplied by Bramhope in Bloom. Only benches that have been previously painted will be refurbished to reduce the ongoing maintenance.

Bramhope in Bloom are reviewing their barrels and some will be replaced or refurbished before the summer bedding arrives.

- 6 To receive information regarding Legionella Awareness training and recommendations for future monitoring and decide further action

The Clerk has attended a second training event which has highlighted some areas which need addressing in terms of reducing the risk of Legionella at the pavilion.

It was agreed that the Clerk will seek quotes from local suppliers to undertake a quarterly check at the pavilion, including descaling and disinfecting shower heads/taps etc and annual cold water tank inspection.

A legionella management document also needs to be produced and the duty holder (Clerk) formally recorded.

- 7 To receive information and discuss repairs to the playground surfacing and decide further action

A discussion took place regarding replacing the playground surfacing and quotes received. It was agreed that a recommendation be made to Full Council to accept quote 1. In addition a replacement spire net to be discussed at Full Council.

The Clerk will also obtain a quote for a new basket swing.

- 8 To receive an update regarding the Pavilion project.

Awaiting the outcome of the planning application. There has been some correspondence between the architect and LCC.

- 9 To receive information regarding the cost of repair to the footpath between Southfield and The Birches and to reduce the height of the kerb and decide further action

A quote for a new flat kerb and to replace the tarmac between the fencing and the kerb has been obtained from Dalesway. Cost £1,900 + VAT

It was PROPOSED by Cllr Harris, SECONDED by Cllr Cowan and Agreed by ALL that the quote from Dalesway be accepted.

- 10 To receive an update on the no cycling signs on the ginnel entrance at Meadow End and decide further action

The village caretaker has inspected the sign at the Meadow End of the ginnel. It has rusted through in some places. The post has been rubbed down and painted to improve its appearance. The Clerk has written to LCC to ask if the post could be replaced. No response has been received to date.

- 11 To discuss the frequency of tree inspection reports and decide further action.

Trees were last inspected in November 2020. The Parish Councils tree consultant has recommended re-inspection every 2.5 years, therefore the next inspection would be due in Spring 2023. It was AGREED by ALL that the frequency of 2.5 years for re-inspection be adopted. Any issues arising in the interim period will be addressed individually.

- 12 To discuss grass cutting around the new hazel trees and decide further action

A discussion took place regarding mowing around the new hazel trees and willow trees on Jubilee Copse. It was agreed that reduce the risk of damage to the trees the village caretaker take on the responsibility of mowing the grass in those areas.

It was agreed by all that VMC will recommend to Full Council that a mower which mulches the cuttings be purchased at a cost of £569 + £129 for a battery, subject to a suitable storage facility being found and agreed.

- 13 To receive information regarding a flood at the Pavilion, the action taken to resolve the issue and decide further action.

The cold water tanks in the loft at the pavilion had an issue with overflowing. A plumber attended site and has made

a repair, including the addition of an isolation valve and a repair to the kitchen tap.

It was agreed by ALL that VMC will meet to cost of the emergency repairs.

14 To receive information regarding a booking at the Puritan Chapel for 2023

A wedding blessing has been booked for 22nd April 2023. The matter will be raised nearer the time as volunteers will be needed to clean the chapel and open and close it on the day.

15 To discuss bunting for the platinum jubilee and decide further action.

A discussion took place regarding putting up bunting for the Jubilee. Chevin Landscape can assist with any high level bunting for an hourly rate. Suggest location The Cross.

Other areas which can be decorated by the Village Caretaker, Clerk and Councillors are bus shelters, playground railings, memorial garden, pavilion, puritan chapel boundary wall. Bunting has also been offered to the public to put up. Bunting will be put up w/c 23rd May.

16 To receive Parish Council Properties exception reports.

The Clerk noted that there is a supply issue for defibrillator pads and will continue to chase CHT for a replacement set.

17 Any items for discussion at a future meeting

17.1 To refer to full council the matter of writing to residents about damage to grass verges.

17.2 To arrange a projects working party to discuss the pavilion refurbishments and potential funding through grant applications. The Clerk will circulate dates.

18 Date of next meeting.

The date of the next meeting will be Wednesday 1st June at 6.00pm

The meeting closed at 7.10pm
Minutes by Nicola Woodward
Published 08/04/2022