

# BRAMHOPE & CARLTON PARISH COUNCIL

## MEETING OF THE VILLAGE MAINTENANCE COMMITTEE

Wednesday 1<sup>st</sup> June 2022, 6.10pm at Bramhope Village Hall, Old Lane, Bramhope, LS16 9AZ

**Present:**

Cllr Alan Anslow (Chair)  
Cllr Hilary Harris  
Cllr Diane Fox  
Cllr Campbell Cowan

Cllr Pickstock arrived at 18.50pm and apologised for her late arrival.

**Comments and questions from residents may be taken before the meeting commences relating to matters on the agenda.**

1. To receive apologies  
Apologies received from Cllr Bryant and Cllr Gill.
2. To disclose or draw attention to any disclosable pecuniary interests  
There were no interests declared.
3. To receive information on the ongoing issues and decide further action where necessary
  - 3.1 To receive an update on the planting of a tree by a resident to celebrate the Queens Platinum Jubilee in 2022 and decide further action  
No developments.  
  
A tree will be planted for the Platinum Jubilee at the Recreation Ground by Bramhope in Bloom and the W.I., agreed by a meeting of the Recreation Ground Trust on 1<sup>st</sup> June 2022.
  - 3.2 To receive an update on the progress of installing cycle racks to be located in front of the Tredgold noticeboard.  
No installation date has been received to date. The Clerk will continue to liaise with LCC regarding and installation date.
  - 3.3 To receive an update on the repainting of the milestones.  
The volunteer has indicated that he is willing to repaint all six milestones. The Clerk will obtain the materials required.
  - 3.4 To receive an update on the replacement of the playground surfacing and spire net  
A confirmed date is still outstanding. The works are likely to take place during September and will take 3 – 4 weeks to complete.
  - 3.5 To receive an update on the Pavilion project  
No update.
  - 3.6 To receive an update on the surfacing of the entrance to the ginnel between The Poplars and Southfield  
Awaiting a date for the surfacing to be done. The Clerk to the neighbouring properties once a date for the works is agreed.

3.7 Clerks report and updates.

3.7.1 Slide & step update.

The planning application was submitted on 18<sup>th</sup> May and was validated on 31<sup>st</sup> May with an internal target date mid-July. A copy of the Smeedon Forman report regarding the trees was circulated for information.

3.7.2 The bench for the dementia friendly area has been delivered and installed. Bramhope in Bloom have arranged for the area where the planting will be to be prepared and planting of predominantly yellow and blue plants will take place this week.

3.7.3 The signage for the Queens canopy will be installed by 2<sup>nd</sup> June.

3.7.4 Bunting has been put up in various areas of the village. Some has already been removed.

3.7.5 The new mower has arrived and is being stored securely.

4 To receive a report on additional work completed since April 2022

Levelling of graves at cemetery, tidying caretakers store and putting up additional shelving etc, putting up bunting, re-installed metal grill on MUGA.

5 To receive a report from BiB

Members have planted 1415 summer bedding of either geraniums or begonias plus lobelia and salvia in red, white and blue.

33 hanging baskets in red, white and blue are due to be delivered, some of which have been bought by residents who were keen to display the patriotic theme.

The shrubbery adjacent to Walker Smale has been trimmed to tidy up and to make more room for bedding.

The flower bed for the Dementia group, on the Jubilee Copse, will be planted up on Friday. Any spare plants will be planted at the Puritan chapel.

A rowan tree has been donated and will be planted near the memorial on the recreation ground with a plaque to commemorate the Queen's Platinum Jubilee.

New barrels have been installed at the village hall as a trial to get people's response. The hedge was given a super trim and the area weeded.

It is hoped to concentrate on weeding many areas over the next few weeks.

The Committee commented that they thought the new barrels look good.

6 To receive information regarding Legionella monitoring at the Pavilion and decide further action

The cost of Legionella monitoring has been quoted at £400 per annum for the quarterly and annual cleaning/disinfecting that is required.

It was AGREED by ALL that the Parish Council will support the cost of the monitoring and that the quote for £400 be accepted.

7 To discuss a proposal to install Welcome to Carlton signs at the entrance to Carlton Village and decide further action.

A discussion took place. The installation of welcome to Carlton signs was deemed to be a good idea to remind vehicles that they are entering a village and should act as a speed calming measure. The first step is to liaise with Leeds City Council to ascertain suitable locations and type of signs that would be permissible, prior to obtaining any costings.

The Clerk will contact LCC to set up a meeting.

Cllr Harris proposed, SECONDED by Cllr Anslow that the installation of welcome to Carlton signs be explored with Leeds City and discussed in further detail at a future meeting.

8 To discuss the area adjacent to the entrance to the cemetery and possible additional planting.

The D of E volunteers with Bramhope in Bloom have weeded the area behind the rebuilt section of wall at the cemetery. There are several small saplings planted in the area long with some bulbs.

It was agreed that some work needs to be undertaken in the area to make it more presentable and as low maintenance as possible to avoid the need for constant weeding.

The Clerk will seek advice from Bramhope in Bloom regarding suitable planting prior to a further discussion at the next meeting.

- 9 To discuss the removal of the Covid signs at the playground

It was AGREED by ALL that the covid signs at the playground should be removed.

- 10 To receive information regarding two fallen trees on Footpath No 6 and decide further action

The Clerk has contacted the school. There is an outstanding response required from the Estates Manager. It was agreed that there is no further action required until a response has been received.

- 11 To receive information regarding the Silver Jubilee bench at The Parade and decide further action

The bench has recently had one of the slats broken. It has been noted that there are areas at the rear of the bench and the legs that are rotten.

It was AGREED by ALL that the bench should be replaced with a new recycled plastic bench as per the Parish Councils bench policy. The Clerk will seek prices for the next meeting.

- 12 To discuss clearing the grate and bottom of culvert on Jubilee Copse and decide further action

The grate at the culvert and the bottom of culvert between Wynmore Avenue and The Poplars is silted up with a large amount of debris in front of the grate. This needs removing prior to wetter weather returning in the autumn. The Clerk will seek a quote for the next meeting.

**Cllr Pickstock arrived at 18.50pm and apologised for her late arrival.**

- 13 To receive a quote for a new basket swing for the playground and decide further action.

A discussion took place regarding a replacement seat for the basket swing. It was PROPOSED by Cllr Anslow, SECONDED by Cllr Harris and AGREED by ALL that the seat be replaced with a plastic shell seat more suited to the location as any algae that forms on it can easily be cleaned off.

- 14 To discuss the energy contract for the Puritan Chapel and decide further action.

The fixed term contract for the Puritan Chapel comes to an end in September/October. Up to date prices were discussed. The most cost effective option is a 3-year fixed deal with Pozitive Energy, the existing supplier.

It was PROPOSED by Cllr Anslow, SECONDED by Cllr Cowan and AGREED by ALL that the three-year fixed price deal should be accepted, subject to cost of exit fees.

- 15 To receive Parish Council Properties exception reports.

The Knoll – Cllr Harris highlighted an issue with the litter bin at the entrance of The Knoll. The bin has an open top and often has issues with refuse being removed, possibly by foxes, and spread around the area. A request will be sent to LCC via Cllr Flynn to ask if the bin can be changed to a bin with a top on it to prevent the issue in the future.

Jubilee Copse – one of the new trees planted last year has not survived. Cllr Harris volunteered to replace the dead tree with a pot grown Rowan. This was agreed.

Jubilee Copse – it was highlighted that the new trees need strimming round and bark chippings down. The village caretaker has it on his to do list already.

Cllr Pickstock asked if a cordless power washer could be purchased to assist with keeping the waterhole free of algae. It was suggested that a sign highlighting that the cobbles are slippery be installed in the first instance. The matter of a cordless power washer will be discussed at the next meeting.

The privately owned area of land at Jubilee Copse has vegetation growth coming onto the neighbouring pavement. The matter will be reported to Leeds CC.

16 Any items for discussion at a future meeting

Cllr Harris requested that 'No mow May' be discussed at the next meeting.

17 Date of next meeting.

The date of the next meeting will be Tuesday 19<sup>th</sup> July 2022 at 6.00pm

Meeting closed at 19.21pm  
Minutes by Nicola Woodward  
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