

BRAMHOPE & CARLTON PARISH COUNCIL

Minutes of the Meeting of the of the Parish Council

held on 27th July 2022 at 7.00pm at Bramhope Village Hall, Old Lane, Bramhope, LS16 9AZ

PRESENT

Chair: Alan Anslow

Councillors: David Bryant, Billy Flynn, Martin Fogel, John Howard, Marion Rider, Ian Robinson, Campbell Cowan, Amanda Lawrence, Diane Fox, Anne-Marie Pickstock

139/22

1. **To receive apologies for absence given in advance of the meeting and to consider the approval of reasons given for absence**
Apologies received from Cllrs Harris, Gill & Flynn.

140/22

2. **Declarations of disclosable pecuniary interests or other interests**
There were no declarations of interest.

141/22

3. **Public Participation (10 Mins)**
There were no members of the public present.

Cllr Bryant arrived at 19.02pm

142/22

4. **To receive an update from the Neighbourhood Police Team**
PCSO Rebecca Neilson attended the meeting. There has been one break in at a farm property, some property stolen. One theft from vehicle at the school. One theft of CCTV equipment from a domestic property. Two vehicles removed from The Parkway Hotel. Reports of anti-social behaviour in woods at Carlton.

143/22

5. **To agree the minutes of the meeting held 22nd June 2022**
The minutes for the meeting held on 22nd June 2022 were PROPOSED by Cllr Robinson, SECONDED by Cllr Pickstock and AGREED by ALL

144/22

6. **To receive information on the ongoing issues and Clerks report**

- 6.1 **To receive an update on the pavilion refurbishment & extension**
Three meetings of the projects working group have taken place in the last month. One to prepare to meet the architect to discuss the planning approval, one with architect and a subsequent meeting.

The architect confirmed that the planning constraints are fairly minimal and not insurmountable. A discussion took place about safeguarding issues in relation to the design. It was agreed that the internal design of the building and the value of reconfiguration to provide a facility that includes additional measures in relation to safeguarding requires further discussion by the Recreation Ground Trust and the Parish Council.

There are restrictions on requirements and limitations on grant funding that can be applied for with the current internal configuration.

The provision will fall short of what is expected regarding safeguarding by the FA and ECB for a new facility. However every club has to have a safeguarding officer to manage safety of young people.

All Junior teams that use the facilities currently come ready changed and use only the toilet facilities. The clubs have confirmed that they have appropriate measures in place in relation to safeguarding and that it is their responsibility to ensure that they manage any safeguarding limitations that the facilities present.

Cllr Robinsons has spoken to reps from the clubs. There is a possibility that the cricket club league may fold.

The three clubs are happy with the facilities which they use for limited purposes. Additional storage would be of benefit and an increase in the social space and having the ability to cater for the opposing team would be welcomed.

The internal reconfiguration will be re-visited with the architect and further discussion will take place at the next meeting in August.

6.2 To receive and update and discuss the proposed two SIDs (Speed Indication Devices) for Bramhope and decide further action.

Cllrs Flynn and Howard met with LCC Officers to discuss proposed locations. The LCC officers will provide a report with recommendations for location after some further checks on possible lampposts for the SIDs to be sited on. Of the locations discussed the Officers recommended the A660 for both SIDs, Otley bound, between Wynmore Avenue and Tredgold Avenue, and Leeds bound on the approach to Creskeld Lane.

Cllr Anslow thanked to Cllrs Howard and Flynn for attending the meeting.

6.3 To receive an update on communication with the Co-op regarding installation of Electric Vehicle charging points at the new convenience store
No update.

6.4 To receive information from Leeds City Council regarding installation of Electric Vehicle Charging points
No further update.

6.5 Clerks report

The creation of the Bramhope Recreation Trust CIO is being progressed and has now been registered with the Charities Commission. Awaiting approval.

The playground surfacing and replacement spire net has been completed.

Planning approval has been received for the new slide. There are some conditions attached to the application which will require the assistance of arboriculture experts. The Clerk has requested a quote from the company who has assisted with the report for the planning application.

143/22

7. Chairs Update
No report.

144/22

8. Correspondence

8.1 Letter of thanks from the Disasters Emergency Committee
This was noted.

8.2 Correspondence re bin route review
Comments have appeared on Facebook complaining that Staircase Lane is regularly missed. This may be because it is hard to access and requires a smaller wagon. The information will be sent to Cllr Flynn.

8.3 Correspondence NW Leeds LUF WM Consultation 6-7-22
This was noted.

8.4 Correspondence regarding Highway Maintenance Forward Works Programme
This was noted.

145/22

9. **Village Maintenance Committee**

9.1 **To confirm the minutes of the meeting held on 19th July 2022**

The minutes of the meeting held on 19th July 2022 were PROPOSED by Cllr Bryant, SECONDED by Cllr Cowan and confirmed by ALL.

146/22

10. **Planning and Enforcement**

10.1 **To confirm the minutes of the meeting held on 19th July 2022**

The minutes of the meeting held on 19th July 2022 were PROPOSED by Cllr Fox, SECONDED by Cllr Robinson and confirmed by ALL.

10.2 **To comment on planning applications sent by Leeds City Council**

Planning application No 22/04485, 28 Parklands Gate, Bramhope, Leeds, Demolition and erection single storey side and rear extension, Demolition and erection of porch to the front, replace open balcony to the rear.

The Parish Council objects. Opaque glass screening higher than the balustrade should be required along the balcony sides to mitigate potential harm from overlooking neighbouring properties.

147/22

11. **Communications Committee report**

Newsletter is well underway and should be with the printer early next week for delivery w/c 8th August.

A few articles are outstanding. Lots of contributions and Jubilee pictures.

148/22

12. **Personnel Committee**

The Clerk notified Council that there had been an error in the pay scales which had been applied for the pay increment on 1st April 2022. The pay scales distributed in February were superseded by a second set in early March. The amended scales increase hourly rates by 2p per hour and 5p per hour respectively for the Village Caretaker and Clerk. Backdated pay will be applied in August.

It was noted that the government mileage rate has not been changed and remains at 45p per mile.

149/22

13. **Finance & Administration Working Party**

13.1 **To Approve payments for period July 2022 as per the schedule of payments**

There was one additional payment to Community Heartbeat Trust of £151.20.

The payments schedule for JUNE 2022 was PROPOSED by Cllr Howard, SECONDED by Cllr Fogel and AGREED by ALL.

150/22

14. **Leeds City Council update**

No update.

151/22

15. **Carlton Village Report**

No update.

153/22

16. **Liaison Groups Updates**

16.1 **Bramhope Village Hall**

The Village Hall held its Trustees meeting and AGM last week. The hall has two new trustees. One of the new trustees is going to resurrect the social committee.

The next job on the refurbishment list is the Bramhope Room. This required planning permission for the windows which has now been approved. The works will commence shortly and the room will be renamed the Ewart Lewis room, as it is being funded by legacy from Ewart Lewis.

The village hall are seeking planning permission for new signage for the car park entrance and on the village hall itself following comments that it is difficult for members of the public to locate the hall.

Cllr Cowan is stepping down from project phoenix working group as there are no further grants to apply for.

The Tennis Club have had planning permission approved for the new clubhouse and have asked if they can use part of the car park during the works for storage etc. The Parish Council do not object.

16.2 Leeds/Bradford Airport Consultative Committee

16.2.1 ACC meeting minutes June 2022

The minutes of the meeting held in June 2022 were circulated prior to the meeting and noted. The date of the next meeting is 7th September. Cllr Howard asked if Cllr Robinson can deputise. Cllr Robinson agreed.

16.2.2 To receive an update from the LBA stakeholder sessions and discuss responding to a questionnaire regarding the original design principals and decide further action.

A copy of the presentation from the workshop attended by Cllr Howard was circulated prior to the meeting. LBA request that the various options are reviewed and using the questionnaire, inform them whether they meet the original Design Principles. It was agreed that Cllr Howard will respond to the questionnaire on behalf of the council.

16.3 Festival and Events

Cabaret Evening: the evening was a great success and an article has been submitted for the Newsletter with some of the complimentary feedback received. Cllr Harris thanked Councillor Fox for her help throughout the evening and Councillor Cowan and his wife for supporting the event and helping to clear up at the end. The ticket sales raised £500 (which covered the cost of the band) and the raffle raised £99.

Breeze in the Park takes place on Thursday 18 August 2022 at West Park Rugby Club. There are two sessions – 12pm-2.30 pm and 3pm-5.30 pm and there is also a relaxed session for families and children with additional needs at 11.00 am. Admission is 50p per child. Booking is essential. This is being advertised in the Newsletter and has been put on the website and Facebook page already.

16.4 Annual Charity update

Annual Charity update: the money raised for Carers Leeds so far is:

Raffles: £205, Name the Puppy: £66 , Collection after the Brass Band Concert £92.26

Total Raised to date: £363.26.

Name the Puppy was won by Zahra, year 6 who chose the winning name Zara

16.5 Traffic Liaison Group

Dialogue between Cllr Flynn and residents regarding 30mph campaign. An article has been submitted for the newsletter which requires some factual information correcting prior to publication. Cllr Flynn will continue to liaise with residents. Leeds City Council will not make any amendments to the speed limit until the development is completed and traffic levels return to pre-Covid levels. It was noted that LCC Officers comment that it is the road characteristics which determine the speed that people travel on it and not just the speed limit that is set.

154/22

17.

To confirm the date of the next Full Council Meeting

The date of the next meeting will be Wednesday 24th August at 7.00pm, at Bramhope Village Hall, Old Lane, Bramhope.

Meeting closed at 20.06pm
Minutes by Nicola Woodward
Published 29/07/2022

Signed _____

Dated _____