

BRAMHOPE & CARLTON PARISH COUNCIL

Minutes of the Meeting of the of the Parish Council

held on 28th September 2022 at 7.00pm at Bramhope Village Hall, Old Lane, Bramhope, LS16 9AZ

PRESENT

Chair: Hilary Harris

Councillors: Alan Anslow, Billy Flynn, Anne-Marie Pickstock, John Howard, Marion Rider, Ian Robinson, Campbell Cowan, David Bryant, Diane Fox

173/22

1. **To receive apologies for absence given in advance of the meeting and to consider the approval of reasons given for absence**

Apologies received from Cllrs Cowan, Gill & Fogel

174/22

2. **Declarations of disclosable pecuniary interests or other interests**

Cllr Marion Rider declared an interest in agenda item 15.2.

175./22

3. **Public Participation (10 Mins)**

There were no members of the public present.

176/22

4. **To receive an update from the Neighbourhood Police Team**

PC Matthew Long attended the meeting to give an update. PC Long is now covering Adel and Wharfedale. There is a new PCSO for Adel & Wharfedale so there are now 3 in the ward. Crime has been low over the last 30 days. There has been 1 theft from a motor vehicle and a theft of agricultural equipment. The current pattern of crime is theft of keyless entry vehicles. PC Long suggested anyone with a keyless entry vehicle should put the fob in a tinfoil lined box of equivalent. Current vehicles being targeted are Range Rovers, Land Rover and Ford Fiestas.

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5. **To agree the minutes of the meeting held 24th August 2022**

The minutes for the meeting held on 24th August 2022 were PROPOSED by Cllr Robinson, SECONDED by Cllr Bryant and AGREED by ALL.

Cllr Harris PROPOSED moving item 11 on the agenda to before item 6 in order for Cllr Lawrence to leave the meeting early. This was AGREED by ALL.

Cllr Lawrence left the meeting at 19.16pm

178/22

6. **To receive information on the ongoing issues and Clerks report**

- 6.1 **To receive an update on the pavilion refurbishment & extension**

Two new options have been sent by the architect. Both appear to be more costly. A working group meeting will be arranged to discuss the options and bring recommendations to Full Council.

- 6.2 **To receive an update regarding the proposed two SIDs (Speed Indication Devices) for Bramhope and decide further action**

Cllr Howard & Cllr Flynn undertook a tour around all the possible locations in July. A report came back and recommended two places for the SIDs about 50 metres before the Tredgold shops Otley bound with the Leeds bound one about 50 metres before the junction with Breary Lane. There has been correspondence via email from LCC Officers indicating that there is a difference in opinion between the Parish Council and Ward Councillor regarding the proposed locations and that until an agreement is confirmed to LCC Highways the installation of the SIDS will not be progressed.

Cllr Anderson has circulated an email to some residents asking them to indicate where the SIDs should be located.

The siting of SIDs is a matter for expert assessment, not a popular vote. It was PROPOSED by Cllr Fox, SECONDED by Cllr Anslow and AGREED by ALL that the two locations proposed by LCC Officers, should be accepted.

The Clerk will write to Cllr Anderson regarding the two locations, highlighting the lengthy discussions and detailed work that has already taken place with LCC Highways on this matter.

6.3 To receive information from Leeds City Council regarding installation of Electric Vehicle Charging points

A positive update has been received from LCC indicating they would be happy to engage with the Parish Council once the on-street charging projects start to roll out to look at possible locations in Bramhope.

6.4 To receive an update on the registration of land at Cross Skyes

A resolution for the dispute raised by Network Rail in relation to areas of land to be excluded from the land registration application has been agreed, following the minor amendments agreed at the August meeting of Full Council. This has been communicated to the Land Registry by both the Parish Council and Network Rail. The request to amend the area to be included and the inclusion of the entries suggested by Network Rail in relation to the tunnel is currently with the Land Registry legal department to progress.

6.5 Clerks report

The slide is on order, and the two contractors providing the information required to fulfil the planning conditions have been appointed. The cost for the two contractors will be £1,130, well under the £2,000 budget allocated. The Clerk has re-submitted the S106 application previously agreed with Leeds City Council and the three Ward Councillors for the shortfall in the cost of the slide. The application will be for approximately £9,630 subject to the final cost of the slide materials.

Christmas lights switch on. There are currently no plans to hold any sort of Christmas event involving switch on of lights due to the lack of volunteer organisers. The lights will be switched on 1st December, the Christmas Tree will be installed for the same date.

Remembrance Day Parade. The road closure forms have been submitted. The Clerk will correspond with the British Legion who will assist with some of the organisations.

The parade will commence at the Village Hall to the Memorial Garden. The service will be at the Methodist Church. The Clerk requested that Councillors assist with handing out the orders of service at the Memorial Garden in her absence. The Chair asked if the reading for the service could be supplied well in advance.

179/22

7.

Chairs Update

The Proclamation for the Accession of King Charles III took place at the Memorial Garden on September 11th and was attended by Councillors and around 60 members of the public. Cllr Harris thanked Councillors for attending. Cllr Harris thanked the Clerk for her help with all the administration following the death of Queen Elizabeth II and for giving up her weekend to make all the necessary arrangements.

There will be a small official inauguration of the newly refurbished Ewart Lewis room in October, Cllr Harris has been invited to attend.

180/22

8.

Correspondence

8.1 To receive correspondence from a resident regarding the use of the mobile speed camera in Bramhope and decide further action.

A discussion took place regarding a residents suggestion that the Parish Council organise for people to be trained to use the mobile speed camera which can be borrowed from Leeds City Council.

Cllr Fox indicated that she had been trained a number of years ago. The mobile SID is heavy and cumbersome and requires two people and a suitable car to move it around locations.

Cllr Flynn will find out about the availability of the SID and how often it could be borrowed, where it needs to be collected from (and dropped off to). It was suggested that an article could be included in the next newsletter to seek volunteers that can be put in touch with each other to form a group.

8.2 To receive a briefing from NALC on an analysis of council tax levels of local precepting authorities 2022-23

The briefing has been looked at by Finance & Admin. The headlines from the briefing are 24.6% of councils kept their precept the same in 2021/22, of the 68% of councils that increased their precept 45% increased it less than £1,000. The average band D council tax precept is £77.21 a 3.85% increase. (Bramhope & Carlton Parish Council rate is £30.49 and has not had an increase in a number of years)

The projection on the budget for this year is a loss of around £20k, therefore unless income levels increase it is likely that the precept will need to be increased slightly in the next two years to cover the shortfall as costs are increasing but income remains static.

8.3 To receive notice of confirmation of public path order to extinguish the footpath commencing from a point, SE 2523 4297, at the junction with Breary Rise at the entrance to Bramhope Primary School and proceeding for a distance of 81 metres to a Point B, SE 2529 4293, at the Bramhope Primary School boundary by the Medical Centre

The formal closure of the footpath between the medical centre and Breary Rise, across the school grounds, has now been completed.

8.4 Correspondence from LCC regarding proposed Highways works in relation to the school expansion

There are some issues regarding the widening of the traffic islands on the A660 as the route is designated a wide load route. The package of highway works has been referred to a design review panel in the hope a solution can be found to accommodate the improved crossing facilities, the current proposals are due to be considered by the panel in the next month. If a solution can be found it is now hoped that the civils works will be complete by the end of the calendar year.

181/22

9. To confirm the location and agree the date for the Annual Carol Service December 2022.

The suggested date for the Annual Carol Service is 14th December at the Puritan Chapel, with the usual mulled wine and mince pies at St Giles, subject to the availability of both ministers. It was also suggested that a discussion should take place about the programme and possible options to refresh it with both ministers.

182/22

10. To discuss the Parish Councils Annual Charity and whether to continue to have a nominated Annual Charity from April 2023 onwards.

3 suggestions – stop, anyone want to take it on, continue to adopt a charity but make an annual donation.

A discussion took place. It was PROPOSED by Cllr Harris, SECONDED by Cllr Howard and Agreed by All to continue to adopt a charity each year and to raise funds as and when the opportunity arises.

183/22

11. Personnel Committee

11.1 To receive a dignity and respect policy and decide further action

The Personnel Committee had reviewed the policy and recommended to Full Council that it be adopted.

It was PROPOSED by Cllr Lawrence, SECONDED by Cllr Bryant and AGREED by All that the Dignity at Work Policy be adopted with immediate effect.

11.2 To receive information regarding the adoption of the Civility and Respect Pledge and decide further action.

YLCA have asked councils to sign up to the attached civility and respect pledge. The statements were be discussed at Personnel Committee, who recommend to Full Council that Council should sign up to the Civility and Respect pledge.

It was PROPOSED by Cllr Lawrence, SECONDED by Cllr Robinson and AGREED by All that the Council should sign up to the Civility & Respect Pledge.

184/22

12. Village Maintenance Committee

12.1 To receive a verbal update on any urgent items.

No further update.

185/22

13. Planning and Enforcement

13.1 To agree the minutes of the meeting held 24th August and 6th September 2022- see attached

The minutes of the meetings held 24th August and 6th September 2022 were PROPOSED by Cllr Robinson, SECONDED by Cllr Fox and AGREED by ALL.

186/22

14. Communications Committee report

Cllr Howard reported that the council and village has recently had good press coverage. Cllr Howard has a good working relationship with the remaining reporter at the Wharfedale. Articles have been published on the Bramhope Show, the Heritage open day and the Proclamation for King Charles II. Also covered was the Think Like a Pony open day. Think Like a Pony have been in touch to invite Councillors to look at their new facilities. Cllr Howard will arrange a date.

Cllr Cowan has offered to assist as Deputy Editor for the newsletter.

187/22

15. Finance & Administration Committee

15.1 To receive an update from the Finance and Administration Committee regarding the payment of a CIL grant to Bramhope Tennis Club and decide further action

The Clerk gave an update.

It was PROPOSED by Cllr Howard, SECONDED by Cllr Robinson and AGREED by ALL that previously agreed CIL grant for the Tennis Club be paid with the September payments.

15.2 To receive a Community Grant Application from Bramhope Bowls Club and decide further action.

A detailed application has been received from Bramhope Bowls Club for work to the edging of the green and a new watering system.

It was PROPOSED by Cllr Robinson, SECONDED by Cllr Bryant and AGREED by ALL that a grant of £500 be approved for Bramhope Bowls Club.

15.3 To receive information from the External Audit regarding an 'except for' matter and conclusion of audit.

The external audit report included one except for matter as the Recreation Ground has been taken off the Parish Councils list of assets as it 'belongs' to the charitable trust of which the Parish Council is the sole corporate trustee. The asset figure for 2020/21 should have been re-stated on the AGAR but this had been overlooked. No further action required.

15.4 To approve payments for period September 2022 as per the schedule of payments

There was one additional payment of £500 for the Bramhope Bowls Club grant.

The payments schedule for SEPTEMBER 2022 was PROPOSED by Cllr Howard, SECONDED by Cllr Anslow and AGREED by ALL.

15.5 To receive the forecast year end budget figures as at 21.09.2022

This was noted. There were no areas for concern.

188/22

16.

Leeds City Council update

The landscaping plan has been submitted for the Spring Wood site. There are large number of trees missing off the plan. The Planning Committee will compile comments to send to Leeds City Council.

There is an issue with the storage of the bins belonging to residents of Eastgate Close on collection day. Cllr Flynn is trying to resolve the situation.

189/22

17.

Carlton Village Report

No report

190/22

18.

Liaison Groups Updates

18.1 Bramhope Village Hall

No report.

18.2 Leeds/Bradford Airport Consultative Committee

Cllr Robinson attended the last meeting on 7th September. There have been some issues with queues and passengers missing flights. The airport indicated this is due to issues with recruitment and management capacity. This has been addressed and improvements have been made.

18.3 Festival and Events

No report

18.4 Annual Charity update

No report

18.5 Traffic Liaison Group

To receive an update on traffic issues raised by residents with the Parish Council and decide further action.

In the last few weeks, the council has received

- A copy of a petition that the "Welcome to Bramhope" campaign group have sent to Leeds City Council signed by 219 residents.
- Correspondence between individuals and the Parish Council on the subject both in support of and against a change in the speed limit on the A660.

There are deeply felt opinions on both sides that must be respected. To put the petition in context, the electoral role is 2950. The issue that last united the village was the Spring Wood Park development which received 990 written objections.

A discussion took place, and the following points were agreed.

- The Parish Council is not opposed to a 30mph speed limit, nor, despite misleading statements that have been made, is any councillor "hostile" to the campaign for a 30-mph speed limit. It is the stated policy of the Parish Council that the speed limit should be reduced to 30 mph and LCC highways has been asked to review the speed limit on several occasions in the last 10 years. The Parish Council have pursued its aim of greater road safety with LCC through constructive dialogue rather than confrontation.
- The Parish Council is not the responsible authority, but it does have a role in facilitating communications between residents and Leeds City Council. It has a duty to represent the village as a whole. Experience has shown that progress on road safety matters is made through a positive working relationship with the Highways Officers of Leeds City Council.

- Instances where the Parish Council in conjunction with Ward Councillors have influenced change include the resurfacing of St Giles bend following a series of accidents, resurfacing of a stretch of Old Lane following skidding in icy conditions, the parking restrictions that will come into effect around Bramhope School, speed restrictions in East Carlton and the planned 40 mph limit on Old Otley Road.
- The Parish Council funded and agreed the location of the SIDs on Moor Road and Kings Road and have approved the siting of two SIDs on the A660, after lengthy discussions with LCC Highways.
It is in the long-term interest of the village for the Parish Council to maintain its positive and productive working relationship with LCC Officers.
- What has become clear over time is that the Parish Council and residents are not traffic experts and that the expertise of LCC officers should be respected.

The current position is that:

- The Parish Council has been promised a review of the A660 and speed limits after traffic volumes have been returned to pre-Covid standards and the impact of new housing is known but currently there is no date for this review.
- Work was supposed to have started on widening certain traffic islands to make crossing safer and this was expected to have an impact on traffic behaviour leading to lower speeds. This work is being reviewed because the A660 is designated a wide load route.
- The SIDs when installed will have an impact on speeds' LCC Highways say typically a 2-3 mph reduction in average speed. The SIDs will also provide valuable data on speeds
- Pedestrian crossings have been suggested at various locations in the past, but it is unclear where they would be appropriate and what factors affect their placing.
- There are changes taking place in the demographic of the village with Spring Wood Park and the increase in size of Bramhope Primary School
- A 30-mph limit. The view of Highways is that a 30-mph restriction on its own will make little difference to speed. Speed restrictions have to be backed by enforcement, usually traffic cameras.

Looking at all these factors it was agreed that a holistic approach to the A660 is required.

It was AGREED by ALL that LCC Highways are approached via Ward Councillor Billy Flynn, with a request for a strategy for the A660 as a whole to be developed, with timescales for the review of the A660 and speed limits, and a review of the different elements and their likely impact.

Subject to agreement from Highways, a meeting can then take place where interested parties can discuss the A660 with Highways and understand the rationale behind the strategy.

191/22

19.

To confirm the date of the next Full Council Meeting

The date of the next meeting will be Wednesday 26th October at 7.00pm, at Bramhope Village Hall, Old Lane, Bramhope.

The meeting closed at 8.40pm
Minutes by Nicola Woodward
Published 29.09.22

Signed: _____

Dated: _____