

BRAMHOPE & CARLTON PARISH COUNCIL

To Members of the Finance & Administration Committee

You are summoned to a meeting of the Finance & Administration Committee, which will be held at 6.30pm on the 8th November 2022 at Bramhope Village Hall, Old Lane, Bramhope, LS16 9AZ for the purposes of transacting the following business.

AGENDA

1. To receive apologies
2. Declarations of disclosable pecuniary interest or other interests
3. **Public Participation (10 Mins)**
Public Participation (10 mins) Members of the Public are reminded that this is their opportunity to speak to the Meeting on any topic relevant to the work of the Council. However, they may not speak during the remainder of the meeting unless specifically invited to do so by the Chair.
4. To receive an update regarding the 2022/23 nationally agreed pay award.
5. To receive the precept timetable for 2023.
6. To discuss the financial relationship between the newly form Charitable Incorporate Organisation (CIO), Bramhope Recreation Trust and the Parish Council and formulate recommendations for FPC. – to follow
7. To review Standing Orders, incorporating revised Procurement rules and formulate recommendations for FPC.
8. To review Financial Regulations, incorporating revised Procurement rules and formulate recommendations for FPC.
9. To review the Statement of Internal Controls and formulate recommendations for FPC.
10. To discuss the draft budget for 2023/24 and two year forecast for 2024/25 and 2025/26 and formulate recommendations for FPC.

Motion to Exclude the Press and Public

Exclusion of the Press and Public

Under the Public Bodies (Admission to Meetings) Act 1960 as extended by s. 100 of the Local Government Act 1972), the public and accredited representative of newspapers be excluding from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

11. To receive the Annual Grant Application from Bramhope Village Hall formulate recommendations for Full Council
12. Any items for discussion at a future meeting
13. Date of next meeting