

# BRAMHOPE & CARLTON PARISH COUNCIL

## To Members of the Finance & Administration Committee

You are summoned to a meeting of the Finance & Administration Committee, which will be held at 6.00pm on the 10<sup>th</sup> January 2023 at Bramhope Village Hall, Old Lane, Bramhope, LS16 9AZ for the purposes of transacting the following business.

### AGENDA

1. To receive apologies
2. Declarations of disclosable pecuniary interest or other interests
3. **Public Participation (10 Mins)**  
Public Participation (10 mins) Members of the Public are reminded that this is their opportunity to speak to the Meeting on any topic relevant to the work of the Council. However, they may not speak during the remainder of the meeting unless specifically invited to do so by the Chair.
4. To discuss the financial relationship between the newly form Charitable Incorporate Organisation (CIO), Bramhope Recreation Trust and the Parish Council and formulate recommendations for FPC
5. To receive the 2022/23 budget year end forecast figures.
6. To discuss the final draft budget for 2023/24 and formulate recommendations for FPC.
7. To receive the council tax base and council tax support figures for 2023/24 and formulate precept recommendations for Full Council.
8. To agree the dates of Finance & Administration Committee Meetings for 2023/24
9. To discuss Coronations Celebrations in May 2023 and decide further action.
10. To discuss a formal Parish Council reserves policy and formulate recommendations for Full Council
11. To receive information regarding the appointment of the external auditor for 2023 to 2028
12. To receive information regarding the closure of the Ilkley branch of Nat West and decide further action.
13. To discuss the use of petty cash in the future and formulate recommendations for Full Council.
14. To discuss Leeds City Council City of Culture 2023 and decide further action.

#### **Motion to Exclude the Press and Public**

Exclusion of the Press and Public

Under the Public Bodies (Admission to Meetings) Act 1960 as extended by s. 100 of the Local Government Act 1972), the public and accredited representative of newspapers be excluding from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

15. To receive the Annual Grant Application from Bramhope in Bloom and formulate recommendations for Full Council
16. Any items for discussion at a future meeting
17. Date of next meeting