

BRAMHOPE & CARLTON PARISH COUNCIL

Planning Committee Meeting held on 25th October 2023 at 6.30pm at Bramhope Village Hall, Old Lane, Bramhope, LS16 9AZ

Present: Diane Fox (Chair), Ian Robinson, Alan Anslow, Anne-Marie Pickstock, Jane Orton, Marion Rider, Hilary Harris

Apologies: Apologies received from Cllr Cowan

1. **To disclose or draw attention to any disclosable pecuniary interests.** There were no interests declared.
2. **Public Participation.** There were no members of the public present.
3. **To comment on planning applications sent by Leeds City Council**

App No	Address	Description	Comment
23/06102	Mill House Moorlands Farm Staircase Lane Bramhope	Detached double car port to front	No comment providing this application and application 23/06127 for a single storey rear extension comply with Policy HGD3.
23/03863	Bramwood, 11 Creskeld Crescent, Bramhope	Erection of seven dwellings with associated works including creation of new access to Creskeld Crescent and landscaping of the site.	The parish council neither supports nor objects. Please see the previous comments submitted by the parish council regarding tree planting, woodland management, dry stone walling and the introduction of any gates. The remaining areas of dark wall cladding still do not reflect the local vernacular of this part of the Conservation Area. If areas of cladding are to remain, they should be 'natural' in colour.
23/06127	Mill House Moorlands Farm Staircase Lane Bramhope	Alterations including single storey rear extension with rooflights, new patio and steps; repositioning of entrance door to front, including new steps	No comment providing this application and application 23/06102 together comply with Policy HDG3.

4. To discuss any arising issues regarding the landscaping scheme of the Spring Wood site and decide further action.

Awaiting the removal of the trees given approval for removal via the approved 'tree report'. These being.

- Diseased ash in the green area at the junction of Spring Wood Crescent and Dalby Lane
- 2 diseased oak trees to the northeast of Galloway Croft. (the largest Oak nearest to BLE is to now be retained and monitored).
- Diseased ash in a group to the east of the BLE duck pond.

All other trees on the site are to be retained although some may need a few lower branches removing to allow clearance over fences etc.

Information regarding suggestions/requests for TPOs now basically completed, but need another site visit to check details on how the trees concerned provide public amenity etc.

An application has been submitted by the Co-op to amend the internal layout of the convenience store.

5. To review current enforcement cases

No update.

6. To discuss information received from Leeds City Council regarding the submission of comments on Planning Applications and review the Standing Orders relating to the delegations of powers to the Clerk for submission of comments.

Following attendance at a conference for Town and Parish Councils held by LCC Planning department there are two issues that were raised.

- 6.1 Commenting on planning applications. As public comments are no longer being published on the Planning portal, and following feedback from Town and Parish Councils, LCC Planning have offered the to include Town and Parish Councils the opportunity to post their comments on the consultee section of the Planning Portal, This means that the comments made by the Parish Council will be available for the public to view.

It was AGREED by ALL that the Parish Council should register to have access to the Consultee section of the Planning Portal to post its comments on applications.

- 6.2 Deadlines for submitting Planning Applications and amendment to Standing Orders.

LCC are withdrawing the facility for Town and Parish Councils to request an extension to the deadlines for submitting comments on planning applications. This means that on a limited number of occasions throughout the year, that this may mean that the Parish Council are unable to submit a comment in a timely manner. The option of holding regular meetings was discussed. It was AGREED that there should be a Planning Committee meeting scheduled for before each Full Council meeting. If there are applications that require consideration prior to the meeting of Full Council an ad hoc meeting will be arranged. If an ad hoc meeting can't be arranged or there is only a small application which is straightforward, then the committee will consider whether it is appropriate for the Clerk to use delegated powers to submit a comment without a meeting.

It was AGREED by ALL that an amendment to Standings Orders be submitted for the annual review in order to have the relevant permissions in place for delegation to the Clerk. The following will be submitted.

(f) All matters of an urgent nature requiring settlement before the next meeting of the Committee may be dealt with by the Clerk after consultation with the Planning Committee Chairman and members of the Committee and be submitted for approval or otherwise at the next meeting of the Committee

7. Any items for discussion at a future meeting.

8. Date of next meeting

The date of the next meeting will be 23rd November, prior to Full Council. Time to be confirmed.

The meeting closed at 6.58pm

Minutes by Nicola Woodward

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