

## BRAMHOPE & CARLTON PARISH COUNCIL

Minutes of the meeting of the Finance & Administration Committee, held at 6.00pm on the 16th January 2025 at Bramhope Village Hall, Old Lane, Bramhope, LS16 9AZ for the purposes of transacting the following business.

1. To receive apologies for absence given in advance of the meeting and to consider the approval of reasons given for absence
2. **Declarations of disclosable pecuniary interest or other interests**
3. **Public Participation (10 Mins)**  
Public Participation (10 mins) Members of the Public are reminded that this is their opportunity to speak to the Meeting on any topic relevant to the work of the Council. However, they may not speak during the remainder of the meeting unless specifically invited to do so by the Chair
4. **To receive the budget year to date and forecast year end figure for 2024/25 budget and cash flow projections to year end**
5. **To discuss the draft budget for 2025/26 and two year forecast for 2026/27 and 2027/28 and formulate recommendations for FPC.**
6. **To discuss precept calculations for 2025/26 and formulate recommendations for FPC**
7. **To receive an update from the Procurement update training**  
  
**Motion to Exclude the Press and Public**  
  
**Exclusion of the Press and Public**  
  
Under the Public Bodies (Admission to Meetings) Act 1960 as extended by s. 100 of the Local Government Act 1972), the public and accredited representative of newspapers be excluding from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.
8. **To receive the annual grant application form from Bramhope in Bloom and formulate recommendations for Full Council.**
9. **Any items for discussion at a future meeting**
10. **Date of next meeting**