

BRAMHOPE & CARLTON PARISH COUNCIL

To the Members of Bramhope & Carlton Parish Council

You are summoned to a Meeting of the Full Parish Council to be held at 7:00pm on Wednesday 28th January 2025 at Bramhope Village Hall the purposes of transacting the following business.

AGENDA

1. To receive apologies for absence given in advance of the meeting and to consider the approval of reasons given for absence
2. Declarations of disclosable pecuniary interests or other interests
3. **Public Participation (10 Mins)**

Public Participation (10 mins) Members of the Public are reminded that this is their opportunity to speak to the Meeting on any topic relevant to the work of the Parish Council. Any questions raised by the public cannot be responded to or debated upon unless the matter relates to a specific item on the previously published agenda. The chairman may direct that a written or oral response is given or that the matter is considered at an appropriate meeting in the future. Members of the public may not speak during the remainder of the meeting unless specifically invited to do so by the Chair
4. To receive an update from the Neighbourhood Police Team
5. To agree the minutes of the Full Council Meeting held on 26th November 2025
6. To receive information on the ongoing issues and Clerks report
 - 6.1 To receive and update on the registration of Parish Council owned land adjacent to 1 Hillcrest, Old Pool Bank
 - 6.2 Clerks Report
7. Chairmans Report
8. Correspondence
 - 8.1 To receive correspondence from Otley Town Council regarding the Otley Town Council Bus User Survey and decide further action
 - 8.2 To receive correspondence from a resident requesting the Parish Council to invite Radio 4 Any Questions to host a programme in Bramhope
9. To approve the schedule of meetings for the period 1st May 2026 to 30th April 2027
10. Carlton Village Report
11. Village Maintenance Committee Report
 - 11.1 To agree the minutes of the meeting held on 9th December 2025 and 13th January 2026
12. Planning and Enforcement Committee Report
 - 12.1 To agree the minutes of the meeting held on 26th November 2025
13. Communications Committee
 - 13.1 Committee report
 - 13.2 To receive a report from the Community Emergency Plan Working Group and decide further action

- 14.** Finance & Administration Committee
- 14.1 To approve the payments for December 2025 and January 2026
 - 14.2 To approve the bank reconciliation for November and December 2025
 - 14.3 To agree the minutes of the meeting of the Finance and Administration Committee held on 20th January 2026
 - 14.4 To receive the draft budget for 2026/27 and decide further action
 - 14.5 To agree the precept for 2026/27

15.

- 15.1 Bramhope Village Hall update
- 15.2 Festival and Events
 - 15.2.1 To receive an update on the Puritan Chapel Annual Civic Carol Service held on 8th December 2025
 - 15.2.2 To agree the date of the Puritan Chapel Annual Civic Carol Service for Christmas 2026.
 - 15.2.3 To receive the date of the Community Litter Pick on 28th March 2026
- 15.3 Leeds City Council update
- 15.4 Airport Consultative Committee

- 16.** To confirm the date of the next Full Council meeting.

Motion to Exclude the Press and Public

Exclusion of the Press and Public

Under the Public Bodies (Admission to Meetings) Act 1960 as extended by s. 100 of the Local Government Act 1972), the public and accredited representative of newspapers be excluding from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

- 17.** To receive the annual grant application from Bramhope Village Hall and decide further action.



Mrs Nicola Woodward, Clerk to the Council
Tel 07530 900 934

20th January 2026