

# BRAMHOPE & CARLTON PARISH COUNCIL

## Minutes of the meeting of the Village Maintenance Committee, held at 6.00pm on Tuesday 3<sup>rd</sup> March 2026 at Bramhope Village Hall, Old Lane, Bramhope, LS16 9AZ

**Attendees:** Cllr Alan Anslow (Chair), Cllr Hilary Harris, Cllr Campbell Cowan, Cllr Diane Fox, Cllr Jane Orton, Cllr Anne-Marie Pickstock

1. To receive apologies for absence given in advance of the meeting and to consider the approval of reasons given for absence  
Apologies received from Cllr David Bryant

2. To disclose or draw attention to any disclosable pecuniary interests  
There were no interests declared.

3. To receive information on the ongoing issues and decide further action where necessary

- 3.1 To receive an update on the Moor Road SID

After being tested on a regular street lighting column the SID has been sent back to manufacturer for repair or replacement under warranty.

- 3.2 To receive an update on the issue of business parking in the village car park

An update on any action that LCC can take has been requested from Cllr Flynn.

- 3.3 To receive an update for the works identified on the bi-annual inspection condition report on trees on Parish Council owned land

Planning permission has been received for the work to the trees at the Recreation Ground. Awaiting approval for the works required at Jubilee Copse.

The additional cost for the works at Jubilee Copse will cost £680 + VAT. Total cost of tree works will be £1970 + VAT which is under the budget provision agreed at the last meeting of VMC of £2500

- 3.4 To receive an update on the replacement noticeboard at Hilton Grange

The new noticeboard has been ordered. Awaiting delivery.

- 3.5 To discuss and agree arrangements for the Spring Community litter pick on 28<sup>th</sup> March 2026

It was agreed to target areas of Leeds Road, from the Dynley Arms to Golden Acre Park, the ginnel from Parklands, path to the cemetery and Moor Road and the length of Old Lane were identified as areas to deploy volunteers to. The Clerk will refer to the list supplied by Bramhope in Bloom to identify other areas.

The Clerk will arrange notices and the signs for Cllr Harris to put up two weeks prior to the event. Notices will be placed on the website and Facebook page.

- 3.6 The Clerks report

As agreed at the meeting of VMC in October, two new benches for the recreation ground/pavilion have been ordered and are due to be delivered shortly. One will be sited at the edge of the cricket pitch and the second will be located on the veranda. The bench which is in poor condition will be removed.

- 4 To receive a report on additional work completed since 13<sup>th</sup> January 2025

No additional jobs.

- 5 To discuss the condition of the path at Jubilee Copse and decide further action

The condition of the path at Jubilee Copse has deteriorated over the winter due to the significant amount of rainfall. As the ground is saturated the water isn't soaking away as quickly as it has done previously.

The Clerk will seek advice from a suitable contractor regarding possible solutions to consider in the medium term. The area that is particularly problematic is either side of the bridge which has standing water.

The issue will continue to be monitored throughout the next 12 months.

6 To discuss the condition of the boundary wall at the Recreation Ground and decide further action

There is some damage to the boundary wall at the recreation ground at the pedestrian entrance half way along the boundary, due to a tree growing towards it. The tree has been included in the works to the trees at the recreation ground due to take place in the near future.

It was agreed that the condition of the wall will be monitored once the tree has been taken out.

It was noted that this area of wall and some other areas of the boundary wall will require some work in the medium term.

7 To receive Parish Council Properties exception reports.

7.1 Noticeboard at The Cross – the door has swollen during the wet weather. The Clerk will ask the Village Caretaker to adjust the door as it currently can't be closed properly.

The location was discussed in terms of whether a replacement should be purchased in the future. It was thought that as it is near to the main Parish Council noticeboard and is probably surplus to requirement once it has reached the end of its useful life.

7.2 The light at The Cross isn't working at the moment. There is a fault on the neighbouring street lamps which LCC is in the process of getting fixed. LCC have offered to change the bulb if the light isn't working once the fault on the neighbouring street lights is repaired.

8 Any items for discussion at a future meeting

There were no items identified.

9 Date of next meeting.

The date of the next meeting will be Tuesday 12<sup>th</sup> May at 6.00pm

Meeting closed at 18:35

Minutes by Nicola Woodward

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