

BRAMHOPE & CARLTON PARISH COUNCIL

To Members of the Finance & Administration Committee

You are summoned to a meeting of the Finance & Administration Committee, which will be held at 10.00am on the 28th April 2026 at Bramhope Village Hall, Old Lane, Bramhope, LS16 9AZ for the purposes of transacting the following business.

AGENDA

1. To receive apologies for absence given in advance of the meeting and to consider the approval of reasons given for absence
2. Declarations of disclosable pecuniary interest or other interests
3. **Public Participation (10 Mins)**

Public Participation (10 mins) Members of the Public are reminded that this is their opportunity to speak to the Meeting on any topic relevant to the work of the Council. However, they may not speak during the remainder of the meeting unless specifically invited to do so by the Chair
4. To receive year end figures for 2025/26
5. To receive an update on the 2025/26 financial audit including internal auditors report
6. To review the Finance Procedures and formulate recommendations for Full Council
7. To receive an update on website accessibility review in relation to accessibility regulations and discuss compliance with Assertion 10 on the Annual Governance and Accountability Statement
8. To receive information regarding changes to the Practitioners Guide 2026
9. Any items for discussion at a future meeting
10. Date of next meeting