

BRAMHOPE & CARLTON PARISH COUNCIL

To the Members of Bramhope & Carlton Parish Council

You are summoned to a Meeting of the Full Parish Council to be held at 7:00pm on Wednesday 22nd April 2026 at Bramhope Village Hall the purposes of transacting the following business.

AGENDA

1. To receive apologies for absence given in advance of the meeting and to consider the approval of reasons given for absence
2. Declarations of disclosable pecuniary interests or other interests
3. **Public Participation (10 Mins)**

Public Participation (10 mins) Members of the Public are reminded that this is their opportunity to speak to the Meeting on any topic relevant to the work of the Parish Council. Any questions raised by the public cannot be responded to or debated upon unless the matter relates to a specific item on the previously published agenda. The chairman may direct that a written or oral response is given or that the matter is considered at an appropriate meeting in the future. Members of the public may not speak during the remainder of the meeting unless specifically invited to do so by the Chair
4. To receive an update from the Neighbourhood Police Team
5. To agree the minutes of the Full Council Meeting held on 25th March 2026
6. To receive information on the ongoing issues and Clerks report
 - 6.1 To receive an update on the Parish Council's bus service survey.
 - 6.2 To receive the updated schedule for Parish Council policy reviews
 - 6.3 Clerks Report
7. Chairmans Report
8. Correspondence
 - 8.1 Correspondence from the British Horse Society. To receive an update from the British Horse Society regarding signage and other issues discussed previously.
 - 8.2 To receive correspondence between Cllr Flynn and a Parklands regarding street lighting on Parklands and decide further action.
9. Carlton Village Report
10. Village Maintenance Committee Report
11. Planning and Enforcement Committee Report
 - 11.1 To agree the minutes of the meeting held on 25th March 2026
12. Communications Committee
 - 12.1 Committee report
 - 12.2 To receive an update from the Community Emergency Plan Working Group and decide further action

- 13.** Finance & Administration Committee
- 13.1 To approve the payments for April 2026
- 13.2 To approve the bank reconciliation for year ended 31st March 2025 and receive the un-audited year end accounts, balance sheet, budget and notes to accounts
- 14.** Personnel Committee
- 14.1 To approve the minutes of the meeting held on 30th March 2026
- 15.** Cemetery Working Group
- 15.1 To receive an update on the wording of the cemetery rules and eligibility criteria and decide further action
- 16.**
- 16.1 Bramhope Village Hall update
- 16.2 Festival and Events
- 16.2.1 To discuss the Annual Parish Meeting to be held on 20th May 2026 and decide further action.
- 16.3 Leeds City Council update
- 16.4 Airport Consultative Committee
- Motion to Exclude the Press and Public Exclusion of the Press and Public Under the Public Bodies (Admission to Meetings) Act 1960 as extended by s. 100 of the Local Government Act 1972), the public and accredited representative of newspapers be excluding from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.**
- 17.** To receive information regarding job evaluation, including an updated Job Description, for the Clerks role undertaken by the Personnel Committee and decide further action.
- 18.** To confirm the date of the next Full Council meeting.

N Woodward

Mrs Nicola Woodward, Clerk to the Council

Tel 07530 900 934

20th January 2026