

BRAMHOPE & CARLTON PARISH COUNCIL

Minutes of the meeting of the Village Maintenance Committee, held at 6.00pm on Tuesday 2nd June 2026 at Bramhope Village Hall, Old Lane, Bramhope, LS16 9AZ

Attendees: Cllr Alan Anslow (Chair), Cllr Hilary Harris, Cllr Diane Fox, Cllr Jane Orton, Cllr Anne-Marie Pickstock

1. To receive apologies for absence given in advance of the meeting and to consider the approval of reasons given for absence

Apologies received from Cllr Cowan.

2. To disclose or draw attention to any disclosable pecuniary interests

There were no interests declared.

3. To receive information on the ongoing issues and decide further action where necessary

- 3.1 To receive an update on the Moor Road SID

No update on repair or replacement as yet.

- 3.2 To receive an update on PAT testing of Parish Council equipment.

PAT testing has now been done. It was agreed that PAT testing should be undertaken annually in order to comply with insurance requirements.

- 3.3 To receive an update on the replacement noticeboard at Hilton Grange

The noticeboard has been received and installed.

- 3.4 To receive an update on the Spring Community litter pick on 28th March 2026

Including Cllr Harris and Cllr Lawrence there were seven adults and four children who volunteered at the litter pick. About 30 bags were collected in total – the majority from Spring Wood (thanks to Cllr Harris) and from Occupation Lane/Moor Road.

- 3.5 The Clerks report

The two new benches for the recreation ground have been received and installed.

- 4 To receive a report on additional work completed since 3rd March 2026.

Installation of new noticeboard for Hilton Grange and two new benches at the Recreation Ground, cleaned the multiplay unit including removing graffiti from the interior, weeding paths at the Recreation Ground, trimming hedges at the cemetery, repairing guttering on the bus shelter, repair of lid on dog poo bin at the Recreation Ground, preparing the Carlton phone box for painting.

- 5 To receive a request from St Giles Church to plant up to 15 trees on Parish Council owned land

A discussion took place regarding possible areas of Parish Council land which may be suitable for planting additional trees. Unfortunately there were no suitable sites identified.

- 6 To receive correspondence from Leeds City Council regarding the Woodland Creation Scheme and decide further action

As per agenda item 5, following a discussion it was agreed that there is not a suitable space owned by the Parish Council to take part in this scheme.

- 7 To receive information regarding the electricity supply for the Puritan Chapel

The contract for the electricity supply for the Puritan Chapel is due to change in October. The Clerk has secured a 3 year deal with EDF through Energy Advice Line. The increase on the current contract will equate to approximately an additional £40 per year.

- 8 To receive a request from Rose Cottage regarding the installation of temporary fencing at the entrance to the Well Site and decide further action.

There be a new resident looking after the garden plot at Rose Cottage from around the 8th June. A request has been received to install temporary fencing to secure the garden. It was agreed that the Clerk will discuss options with the new resident and bring options to a future meeting for discussion.

- 9 To discuss the planters at Carlton and agree a budget for replacement plants
A budget of £50 was agreed to purchase replacement plants for the Carlton planters.

- 10 To discuss Carlton Water Hole and decide further action
No further action required.

- 11 Exception reports

The ginnel off Wynmore Avenue requires overhanging vegetation cutting back.

- 12 Any items for discussion at a future meeting

12.1 Recycling bins in the car park.

12.2 Garden plot at Rose Cottage

- 13 Date of next meeting.

The date of the next meeting will be Tuesday 28th July 2026 at 6.00pm

The meeting closed at 6.40pm

Minutes by Nicola Woodward

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Signed _____

Dated _____