

BRAMHOPE & CARLTON PARISH COUNCIL

Minutes of the meeting of the Full Parish Council held at 7:00pm on Wednesday 22nd July 2026 at Bramhope Village Hall, Old Lane, Bramhope, Leeds, LS16 9AZ

Attendees: Cllr Hilary Harris (Chair), Cllr Alan Anslow (Vice-Chair), Cllr David Bryant, Cllr Martin Fogel, Cllr Diane Fox, Cllr John Howard, Cllr Jane Orton, Cllr Ian Robinson, Cllr Anne-Marie Pickstock, Cllr Billy Flynn, Cllr Amanda Lawrence, Cllr Marion Rider.

115/26

- 1. To receive apologies for absence given in advance of the meeting and to consider the approval of reasons given for absence**

Apologies received from Cllr Campbell Cowan, Cllr Billy Flynn

116/26

- 2. Declarations of disclosable pecuniary interests or other interests**

There were no interests declared.

117/26

- 3. Public Participation (10 Mins)**

There were no members of the public present.

118/26

- 4. To receive an update from the Neighbourhood Police Team**

The Neighbourhood Police Team were unable to attend the meeting but sent a report. In the last 30 days there have been two burglaries from non-residential properties – which included the theft of a quad bike and a trailer. One theft from a motor vehicle with unknown entry method. The vehicle may have been left insecure.

119/26

- 5. To agree the minutes of meeting held on 17th June 2026**

The minutes of the meeting held on 17th June 2026 were PROPOSED by Cllr Fogel, SECONDED by Cllr Howard and AGREED by ALL.

120/26

- 6. Correspondence**

6.1 To receive correspondence regarding the LCC Highway Maintenance Programme 2027/28

The proposed Highway Maintenance Programme for Adel and Wharfedale and Otley & Yeadon was discussed and noted. No additional areas were identified for inclusion.

6.2 To receive correspondence from Otley Smartphone Free Childhood campaign and decide further action

It was agreed that the Clerk will contact the organisers of the campaign and offer to display a poster on their behalf.

121/26

7. To receive the Annual Report from the Bramhope Recreation Trust CIO

The Annual Report from the Bramhope Recreation Trust CIO was noted.

122/26

8. Clerks Report

The SID has been returned following repair under warranty by the manufacturer and has been re-instated on Moor Road.

123/26

9. Chairmans Report

There was no report.

124/26

10. Carlton Village Report

Cllr Pickstock raised various issues in Carlton which she will contact local Ward Councillors about to raise awareness.

125/26

11. Village Maintenance Committee Report

There was no report.

126/26

12. Planning and Enforcement Committee Report

12.1 To agree the minutes of the meeting held on 17th June and 6th July 2026

The minutes of the meeting held on 17th June 2026 and 6th July were PROPOSED by Cllr Fox, SECONDED by Cllr Orton and AGREED by ALL.

127/26

13. Communications Committee Report

Cllr Howard reported that he estimates the newsletter will be going to the printer on 27th July. Will possibly be available from the printer on 31st July, this is to be confirmed.

The leaflet to publicise the Village Hall facilities is still to be completed.

128/26

14. Community Emergency Plan Working Group

14.1 To receive an update from the Community Emergency Plan Working Group

The date of the next meeting will be 28th July 2026. Plans include to include a 4 page leaflet in the newsletter but there is insufficient capacity to complete this for the summer newsletter.

The group are also exploring the use of local WhatsApp groups as way of communicating in case of an emergency.

129/26

15. Finance & Administration Committee

15.1 To approve the payments schedule for July 2026

The payments schedule for July was PROPOSED by Cllr Fogel, SECONDED by Cllr Robinson and AGREED by ALL.

15.2 To approve the quarterly bank reconciliation for the period April to June 2026

The bank reconciliation for June 2026 was PROPOSED by Cllr Robinson, SECONDED by Cllr Anslow and AGREED by ALL.

Cllr Robinson countersigned the June bank reconciliation for the quarterly check by a non-signatory councillor.

130/26

16.

16.1 Bramhope Village Hall update

No update.

16.2 Festival and Events

No update.

16.3 Leeds City Council update

No update.

16.4 Airport Consultative Committee

16.4.1 To receive the Minutes of the Consultative Committee Meeting held on 26th June 2026

The minutes of the Airport Consultative Committee meeting held on 26th June 2026 were noted.

The airport appears to have come to an agreement with LCC over what are legitimate night time flights. GALBA have objected.

A representative from the Community Emergency Plan Group has been in touch with the airport. The person involved at LBC with emergency planning will come and speak to the ACC in September following a request from Cllr Howard. Cllr Howard will not be available for next meeting on 23rd September. Cllr Robinson to deputise.

131/26

17. To confirm the date of the next Full Council meeting.

The date of the next meeting will be 26th August 2026

The meeting closed at 19.50pm
Minutes by Nicola Woodward
Published 30th July 2026

Signed _____

Dated _____

