

BRAMHOPE & CARLTON PARISH COUNCIL

Minutes of the meeting of the Full Parish Council held at 7:00pm on Wednesday 26th August 2026 at Bramhope Village Hall, Old Lane, Bramhope, Leeds, LS16 9AZ

Attendees: Cllr Hilary Harris (Chair), Cllr Alan Anslow (Vice-Chair), Cllr David Bryant, Cllr Diane Fox, Cllr John Howard, Cllr Jane Orton, Cllr Ian Robinson, Cllr Billy Flynn, Cllr Amanda Lawrence, Cllr Campbell Cowan

132/26

- 1. To receive apologies for absence given in advance of the meeting and to consider the approval of reasons given for absence**

Apologies received from Cllr Martin Fogel, Cllr Anne-Marie Pickstock, Cllr Marion Rider,

133/26

- 2. Declarations of disclosable pecuniary interests or other interests**

There were no interests declared.

134/26

- 3. Public Participation (10 Mins)**

There were no members of the public present.

135/26

- 4. To receive an update from the Neighbourhood Police Team**

There was no representative available from the Neighbourhood Police Team to give an update.

Cllr Orton raised issues with parking at the school and people trying to do U-turns when there isn't the space. It was agreed that the Clerk request spot checks from NPT at pick up and drop off times. Cllr Flynn offered to involve highways.

136/26

- 5. To agree the minutes of meeting held on 22nd July 2026.**

The minutes of the meeting held on 22nd July 2026 were PROPOSED by Cllr Robinson, SECONDED by Cllr Fox and AGREED by ALL.

137/26

- 6. Correspondence**

6.1 To receive correspondence regarding proposal from Public Access Defibrillators regarding a self-deployment scheme, the Carlton defibrillator and decide further action.

A discussion took place regarding a change in the WYAS procedures relating to the deployment of defibrillators. The policy has changed to only send for a public accessible defib when someone is in cardiac arrest rather than when they are just having a heart attack or stroke.

In light of this change in policy Public Access Defibrillators, who feel strongly that having a defibrillator to hand when someone has a heart attack or stroke increases their chance of survival in the event this turns into full cardiac arrest, are initiating a self-deployment scheme for all the defibs under their remit, including the pavilion defibrillator.

PAD have offered to take the existing defibrillator in Carlton under their remit and include it in the self-deployment scheme. The Parish Council would still need to purchase any replacement pads or batteries required.

A discussion took place. The Parish Council agreed that the Clerk will seek additional clarification on the WYAS policy and will revisit the request from PAD at the next meeting.

6.2 To receive correspondence regarding wildlife in Parklands and decide further action.

Correspondence has been received from resident who has raised concerns regarding the disappearance of some wildlife, including birds, hedgehogs and squirrels, in the Parklands area was discussed.

A discussion took place. Information has recently been published regarding the behaviour of wildlife during the drought relocating to seek additional food and water supplies. Some migratory birds also relocate at this time of year.

It was agreed that an article highlighting the things residents can do to assist in the welfare of hedgehogs be included in the Spring newsletter.

138/26

7. Clerks Report

No report.

139/26

8. Chairmans Report

Cllr Harris has been invited to attend a Civic Reception with the Lord Mayor. On 18th September all Councillors are invited to the Outer North East Community Forum. Cllr Harris, Cllr Orton and the Clerk plan to attend.

140/26

9. Carlton Village Report

No report.

141/26

10. Village Maintenance Committee Report

The Clerk reported that three trees at Jubilee Copse and one tree at the cemetery have been identified as being dead and require removal. In addition, there are trees in both locations which require some cutting back. A quote will be discussed at the next Village Maintenance Committee meeting.

142/26

11. Planning and Enforcement Committee Report

11.1 To agree the minutes of the meeting held on 22nd July 2026.

The minutes of the meeting held on 22nd July 2026 were PROPOSED by Cllr Orton, SECONDED by Cllr Fox and AGREED by ALL.

143/26

12. Communications Committee Report

The newsletter has been distributed. Cllr Howard also produced leaflet for Village Hall as an insert. The newsletter has been well received.

Unfortunately, one of the councillors has been bitten by a dog when delivering.

144/26

13. Community Emergency Plan Working Group

13.1 To receive an update from the Community Emergency Plan Working Group

The minutes from the meeting held on 28th July 2026 were noted. A screening of the Emergency Planning film has been publicised and to date 33 tickets have been booked.

13.2 To agree invitations to the Emergency Planning Film Screening taking place on 21st October 2026.

A discussion took place regarding invitations to the Emergency Planning Film Screening taking place on 21st October 2026.

It was PROPOSED by Cllr Howard, SECONDED by Cllr Orton and AGREED by ALL that invitations should be sent to Katie Ward MP and Ward Councillors Billy Flynn, Lee Farmer, David Stoddart-Scott.

145/26

14. Finance & Administration Committee

14.1 To approve the payments schedule for August 2026.

The payments schedule for August was PROPOSED by Cllr Howard, SECONDED by Cllr Bryant and AGREED by ALL.

14.2 To approve the bank reconciliation for July 2026.

The bank reconciliation for July 2026 was PROPOSED by Cllr Robinson, SECONDED by Cllr Anslow and AGREED by ALL.

14.3 To receive the External Auditors report for financial year 2025/26.

The external auditors report for financial year 2025/26 has been received. There were no issues raised.

146/26

15.

15.1 Bramhope Village Hall update

There was no update.

15.2 Festival and Events

There was no update.

15.3 Leeds City Council update

Cllr Flynn updated the Parish Council on

Change in relation to the National Planning Policy Framework and issues with the refuse collection services currently being experienced across the ward, particularly in Bramhope.

Cllr Flynn reminded councillors that the Adel & Wharfedale Councillors have set up a new Facebook page and website and have a weekly newsletter. They are building a new database of contacts to assist with circulation. All are welcome to be on the mailing list.

15.4 Airport Consultative Committee

15.4.1 To receive the Minutes of the Consultative Committee Meeting held on 26th June 2026.

The minutes of the consultative committee meeting held on 26th June 2026 were noted.

A new planning application has been submitted in relation to night-flying at LBA. Comments close on 14th September. An additional Planning Committee meeting will be held on 3rd September 2026 at 4.00pm to agree the Parish Council's comment.

15.4.2 Correspondence from Leeds Bradford Airport giving an update on easyJet's operations at the airport.

An update from Leeds Bradford airport was noted. The airport has confirmed that easyJet will be ceasing its operations at LBA from 5th January 2027.

147/26

16. To confirm the date of the next Full Council meeting.

The date of the next meeting will be 23rd September 2026 at 7.00pm

Motion to Exclude the Press and Public Exclusion of the Press and Public Under the Public Bodies (Admission to Meetings) Act 1960 as extended by s. 100 of the Local Government Act 1972), the public and accredited representative of newspapers be excluding from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

148/26

17. To discuss the garden plot at Rose Cottage and decide further action.

The garden plot at Rose Cottage was discussed. It was agreed that a two-week consultation with the residents be undertaken. Any comments received will be discussed at the September meeting of the Parish Council before determining next steps.

149/26

18. To receive an update with regards to Parish Council staff resources

The Clerk updated the council regarding Parish Council staff resources. A temporary member of staff has been engaged to provide cover. No further action required at this stage.

The meeting closed at 8.35pm
Minutes by Nicola Woodward
Published 28th August 2026

Signed _____

Dated _____