

BRAMHOPE & CARLTON PARISH COUNCIL

To Members of the Finance & Administration Committee

You are summoned to a meeting of the Finance & Administration Committee, which will be held at 10.00am on the 15th September 2026 at Bramhope Village Hall, Old Lane, Bramhope, LS16 9AZ for the purposes of transacting the following business.

AGENDA

- 1. To receive apologies for absence given in advance of the meeting and to consider the approval of reasons given for absence**

- 2. Declarations of disclosable pecuniary interest or other interests**

- 3. Public Participation (10 Mins)**

Public Participation (10 mins) Members of the Public are reminded that this is their opportunity to speak to the Meeting on any topic relevant to the work of the Council. However, they may not speak during the remainder of the meeting unless specifically invited to do so by the Chair

- 4. To receive the budget year to date and forecast year end figures**

- 5. To review the Parish Council's investment accounts and decide further action**

- 6. To receive information regarding changes to the Practitioners Guide 2026/27.**

- 7. Policy Reviews**

To commence the annual review of the following policies

7.1 Standing Orders

7.2 Finance Procedures

7.3 Statement of internal controls

7.4 Business Continuity Plan

- 8. Date of next meeting**

Mrs Nicola Woodward
Clerk to the Council
Tel 07530 900 934



08 September 2026