

BRAMHOPE & CARLTON PARISH COUNCIL

To the Members of Bramhope & Carlton Parish Council

You are summoned to a meeting of the Full Parish Council to be held at 7:00pm on Wednesday 23rd September 2026 at Bramhope Village Hall, Old Lane, Bramhope, Leeds, LS16 9AZ the purposes of transacting the following business.

AGENDA

- 1. To receive apologies for absence given in advance of the meeting and to consider the approval of reasons given for absence**
- 2. Declarations of disclosable pecuniary interests or other interests**
- 3. Public Participation (10 Mins)**

Public Participation (10 mins) Members of the Public are reminded that this is their opportunity to speak to the Meeting on any topic relevant to the work of the Parish Council. Any questions raised by the public cannot be responded to or debated upon unless the matter relates to a specific item on the previously published agenda. The chairman may direct that a written or oral response is given or that the matter is considered at an appropriate meeting in the future. Members of the public may not speak during the remainder of the meeting unless specifically invited to do so by the Chair
- 4. To receive an update from the Neighbourhood Police Team**
- 5. To agree the minutes of meeting held on 26th August 2026**
- 6. Correspondence**

6.1 To receive an update regarding a proposal from Community Access Defibrillators regarding a self deployment scheme and decide further action.

6.2 To receive correspondence regarding rewilding and decide further action
- 7. Clerks Report**
- 8. Chairmans Report**
- 9. Carlton Village Report**
- 10. Village Maintenance Committee Report**
 - 10.1 To agree the minutes of the meeting held on 8th September 2026**
 - 10.2 To receive a quote for the annual inspection of the ash trees by Treescapes and decide further action.**
 - 10.3 To receive a quote for essential works to trees at the cemetery and decide further action**
- 11. Planning and Enforcement Committee Report**
 - 11.1 To agree the minutes of the meeting held on 26th August and 3rd September 2026**
- 12. Communications Committee Report**
- 13. Community Emergency Plan Working Group**
 - 13.1** To receive an update from the Community Emergency Plan Working Group
 - 13.2** To approve expenditure for refreshments for the screen of the People's Emergency Briefing Film

- 14. Finance & Administration Committee**
- 14.1 To approve the payments schedule for September 2026**
 - 14.2 To approve the bank reconciliation for August 2026**
 - 14.3 To approve the minutes of the meeting held on 15th September 2026**
 - 14.4 To agree to give notice to close the Teachers Building Society Account**
 - 14.5 To approve the reviewed and updated Business Continuity Plan**

- 15.**
- 15.1 Bramhope Village Hall update**
 - 15.2 Festival and Events**
 - 15.3 Leeds City Council update**
 - 15.4 Airport Consultative Committee**

- 16. To confirm the date of the next Full Council meeting.**

Motion to Exclude the Press and Public Exclusion of the Press and Public Under the Public Bodies (Admission to Meetings) Act 1960 as extended by s. 100 of the Local Government Act 1972), the public and accredited representative of newspapers be excluding from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

- 17. To discuss the garden plot at Rose Cottage and decide further action**

N Woodward

Mrs Nicola Woodward, Clerk to the Council
Tel 07530 900 934

16/09/2025