BRAMHOPE & CARLTON PARISH COUNCIL

To Members of the Finance & Administration Committee

You are summoned to a meeting of the Finance & Administration Committee, which will be held at 10.00am on the 3rd November 2026 at Bramhope Village Hall, Old Lane, Bramhope, LS16 9AZ for the purposes of transacting the following business.

AGENDA

1. To receive apologies for absence given in advance of the meeting and to consider the approval of reasons given for absence

2. Declarations of disclosable pecuniary interest or other interests

3. Public Participation (10 Mins)

   Public Participation (10 mins) Members of the Public are reminded that this is their opportunity to speak to the Meeting on any topic relevant to the work of the Council. However, they may not speak during the remainder of the meeting unless specifically invited to do so by the Chair

4. To receive the budget year to date and forecast year end figure for 2026/27 budget

5. To discuss the draft budget for 2027/28 and two year forecast for 2028/29 and 2029/30 and formulate recommendations for Full Council

6. To discuss precept calculations for 2027/28 and formulate recommendations for Full Council

7. To receive the precept timetable for 2027/28

8. To receive information from Electoral Services regarding charges for contested and uncontested elections in 2027.

9. To discuss the value of funds to be transferred to the CCLA account and formulate recommendations for Full Council

10. To review the Standing Orders and formulate recommendations for Full Council.

11. To review the Statement of Internal Controls and formulate recommendations for Full Council

12. To review the Finance Procedures and formulate recommendations for Full Council

13. Any items for discussion at a future meeting

    Motion to Exclude the Press and Public

    Exclusion of the Press and Public

    Under the Public Bodies (Admission to Meetings) Act 1960 as extended by s. 100 of the Local Government Act 1972), the public and accredited representative of newspapers be excluding from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

14. To receive the annual grant application form from Bramhope in Bloom and formulate recommendations for Full Council.

15. Date of next meeting

Mrs Nicola Woodward
Clerk to the Council
Tel 07530 900 934

28 October 2026